

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



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**REGULAR MEETING AGENDA
WEDNESDAY, JANUARY 22, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of January 22, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. EXECUTIVE SESSION MINUTES OF JANUARY 8, 2025

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. HUMAN TRAFFICKING PREVENTION MONTH PROCLAMATION - JANUARY 2025

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS

E. RESOLUTIONS

1. SCHEDULE OF REGULAR MEETINGS OF THE WARREN COUNTY CONSTRUCTION BOARD OF APPEALS FOR THE YEAR 2025
2. RESOLUTION FOR APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR INSTALLATION & CONSTRUCTION OF SCOUR PROTECTION MEASURES AT ELIGIBLE SCOUR CRITICAL BRIDGE STRUCTURES AT VARIOUS LOCATIONS WITHIN WARREN COUNTY
3. RESOLUTION AUTHORIZING THE COUNTY HEALTH OFFICER TO SUBMIT A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR COUNTY ENVIRONMENTAL HEALTH ACT FUNDING OF UP TO \$293,995.00 FOR STATE FISCAL YEAR 2025
4. RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE & SOCIAL SERVICES, CY 2025 BUDGET APPLICATION IN THE TOTAL AMOUNT OF \$8,218,421.00; FUNDS SUBJECT TO AVAILABILITY FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES AND WARREN COUNTY
5. RESOLUTION GRANTING APPROVAL TO ACQUIRE BLOCK 5 LOT 16 IN KNOWLTON TOWNSHIP
6. RESOLUTION AUTHORIZING A SUPPLEMENTAL FUNDING REQUEST BE MADE TO THE STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM
7. RESOLUTION GRANTING APPROVAL FOR FEE SIMPLE ACQUISITION OF THE ESTATE OF BARBARA J. SIGLER FARM KNOWN AS BLOCK 9,

LOTS 23 AND 23.02 IN FRANKLIN TOWNSHIP, APPROXIMATELY 174.32 ACRES

8. RESOLUTION FOR ACCEPTING GRANT FUNDING IN THE AMOUNT OF \$200,000.00 FROM THE NEW JERSEY STATE COUNCIL ON THE ARTS FOR THE LOCAL ARTS PROGRAM FY2025
9. RESOLUTION FOR ACCEPTING GRANT FUNDING IN THE AMOUNT OF \$26,923.00 FROM THE NEW JERSEY HISTORIC COMMISSION FOR THE COUNTY HISTORY PARTNERSHIP PROGRAM GRANT FY2025
10. RESOLUTION FOR REAPPLYING FOR THE GRANT FROM THE NEW JERSEY HISTORIC COMMISSION FOR THE COUNTY HISTORY PARTNERSHIP PROGRAM GRANT FY 2026-2028
11. RESOLUTION TO REAPPLY FOR GRANT FUNDING IN ANY AMOUNT FROM THE NEW JERSEY STATE COUNCIL ON THE ARTS FOR THE LOCAL ARTS PROGRAM FY 2026-2028
12. RESOLUTION AUTHORIZING THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY TO ACCEPT GRANT FUNDS IN THE AMOUNT OF \$140,467.00 FROM THE STATE OF NEW JERSEY OFFICE OF INFORMATION TECHNOLOGY / OFFICE OF EMERGENCY TELECOMMUNICATIONS SERVICES FY-2025 NEXT GENERATION 9-1-1 GRANT AND TO USE THE AWARDED FUNDS FOR THE UPGRADE AND MAINTENANCE OF THE COUNTY'S 9-1-1 INFRASTRUCTURE & COUNTY PLANNING GIS SYSTEMS TO SUPPORT NEXT GENERATION 911 CAPABILITIES

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING OF SPECIFICATION WC2504 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR OFFICE SUPPLIES AND ASSOCIATED PRODUCTS FOR ALL WARREN COUNTY DEPARTMENTS
2. RESOLUTION APPROVING OF SPECIFICATION WC2505 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR LABORATORY TESTS FOR THE WARREN COUNTY PUBLIC HEALTH NURSING OFFICE

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION AWARDING CONTRACT WC2503R FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS FOR WORKERS COMPENSATION INSURANCE AND MULTI-LINE INSURANCE FOR THE COUNTY OF WARREN AND THE WARREN COUNTY MOSQUITO EXTERMINATION COMMISSION FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025, TO THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND AN AMOUNT NOT TO EXCEED \$2,301,476.00
2. RESOLUTION AWARDING CONTRACT #WC2314FO-6 TO GENESIS ENGINEERING FOR PROFESSIONAL ENGINEERING DESIGN CONSTRUCTION SUPPORT SERVICES FOR STRUCTURAL DAMAGE REPAIR TO BRIDGE #16069, WASHBURN ROAD OVER A TRIBUTARY TO MUSCONETCONG RIVER, MANSFIELD TOWNSHIP IN THE CONTRACT AMOUNT OF \$7,500.00
3. RESOLUTION AWARDING CONTRACT #WC2314FO-7 TO JOHNSON, MIRMIRAN & THOMPSON, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR 2025 BRIDGERAIL AND GUIDERAIL REPLACEMENT ON VARIOUS COUNTY ROUTES (PORTIONS COUNTY ROUTES 623 AND 647) IN THE CONTRACT AMOUNT OF \$75,704.00
4. RESOLUTION APPROVING CHANGE ORDER #2 FOR CONTRACT WC2166R FOR PROFESSIONAL SURVEYING AND ENGINEERING SERVICES FOR THE NEW HUMAN SERVICES BUILDING BLOCK 21, LOT 7.04, WHITE TOWNSHIP, NEW JERSEY TO FINELLI CONSULTING ENGINEERS, A DIVISION OF UTRS, OF WASHINGTON, NEW JERSEY AN INCREASE OF \$5,300.00 AND FINAL CONTRACT AMOUNT OF \$24,137.50
5. RESOLUTION AWARDING CONTRACT WC2468 JANITORIAL SERVICE FOR VARIOUS WARREN COUNTY OFFICES FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL ONE YEAR PERIOD AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15 TO ROUND THE CLOCK SERVICES INC., D/B/A AS SERVICEMASTER BY ROUND THE CLOCK, IN THE CONTRACT AMOUNT OF \$19,212.00
6. RESOLUTION AWARDING THE CONTRACT FOR PROFESSIONAL ENGINEERING AND LAND SURVEYING SERVICES FOR THE DESIGN AND PERMITTING SERVICES TO ADDRESS DAMAGES ON

KNOWLTON ROAD (CR 616), KNOWLTON TOWNSHIP DUE TO STORM DAMAGE FROM THE JULY 2023 STORM EVENTS TO COLLIERS ENGINEERING AND DESIGN, INC. PER PROPOSAL PRICING SCHEDULE AWARDED WC2496FO UNDER INVOICING IN THE CONTRACT AMOUNT OF \$59,000.00

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF KATHLEEN MIERS FROM THE WARREN COUNTY LIBRARY COMMISSION
2. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY ECONOMIC DEVELOPMENT COMMITTEE
SCOTT A. ANDERSON - TERM TO EXPIRE: 12/31/27
MITCH JONES - TERM TO EXPIRE: 12/31/27
3. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY LIBRARY COMMISSION
TAMMY KOOP - TERM TO EXPIRE: 12/31/29

J. PERSONNEL RESOLUTIONS

1. RESOLUTION CREATING A FULL-TIME POSITION OF KEYBOARDING CLERK 3, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF KEYBOARDING CLERK 2, CLASSIFIED, WITHIN THE WARREN COUNTY HEALTH DEPARTMENT
2. RESOLUTION APPOINTING JUSTUS NEUMEISTER TO THE POSITION OF COUNTY DIVISION HEAD, UNCLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. COUNTY ENGINEER
3. COUNTY PLANNER
4. COUNTY PUBLIC WORKS DIRECTOR
5. COUNTY CFO
6. COUNTY ADMINISTRATOR
 - a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

- b) REMINDER - NEXT REGULAR COMMISSIONER MEETING IS ON TUESDAY, FEBRUARY 11, 2025
- c) WARREN COUNTY COMMUNITY COLLEGE BOARD OF SCHOOL ESTIMATE MEETING, TUESDAY, FEBRUARY 11, 2025, 5:00 P.M.

L. COMMISSIONER COMMENTS

- 1. JAMES KERN III
- 2. LORI CIESLA
- 3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

- 1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

P. ADJOURNMENT