

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



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**REGULAR MEETING AGENDA
TUESDAY, FEBRUARY 11, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of February 11, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. Regular Session of October 9, 2024
2. Regular Session of October 23, 2024

3. Regular Session of November 13, 2024
4. Regular Session of November 26, 2024
5. Regular Session of December 11, 2024
6. Executive Session of January 22, 2025

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION - AMERICAN HEART MONTH - FEBRUARY 2025
2. PROCLAMATION - CAREER AND TECHNICAL EDUCATION MONTH - FEBRUARY 2025 (TITLE ONLY)

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTIONS TO PAY BILLS
2. RESOLUTION CANCELING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS

E. RESOLUTIONS

1. RESOLUTION TO SUPPORT PUBLISHING LEGAL NOTICES ON OFFICIAL GOVERNMENT WEBSITES
2. RESOLUTION TO RENEW WITH THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND
3. RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO SIGN THE 2024 APPLICATION FOR TEN VEHICLES THROUGH THE FEDERAL SECTION 5310 PROGRAM SPONSORED BY THE US DEPARTMENT OF TRANSPORTATION - FEDERAL TRANSIT ADMINISTRATION AND THE NEW JERSEY TRANSIT CORPORATION
4. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING & DISABILITY SERVICES AND THE EPISCOPAL CHURCH OF ST. LUKE AND ST. MARY DURING THE PERIOD JANUARY 1, 2025 THROUGH

DECEMBER 31, 2025

5. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES AND THE WARREN COUNTY DEPARTMENT OF CORRECTIONS FOR THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025
6. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS ON BEHALF OF THE WARREN COUNTY LIBRARY COMMISSION (CATHERINE DICKSON HOFMAN BRANCH, BLAIRSTOWN, NEW JERSEY) AND THE EPISCOPAL CHURCH OF ST. LUKE AND ST. MARY DURING THE PERIOD OF JANUARY 1, 2025 THROUGH JANUARY 1, 2026 SUBJECT TO A MONTH TO MONTH BASIS THROUGH 2025 IN THE AMOUNT OF \$665.00 PER MONTH
7. RESOLUTION TO AUTHORIZE EXECUTION OF EASEMENT AGREEMENT BETWEEN MICHAEL KOOMAN AND THE COUNTY OF WARREN, COUNTY ROUTE #626, LOMMASON GLEN ROAD, TOWNSHIP OF WHITE
8. RESOLUTION TO AUTHORIZE EXECUTION OF EASEMENT AGREEMENT BETWEEN CHARLES J. SMITH AND MARILYN D. SMITH AND THE COUNTY OF WARREN, COUNTY ROUTE #626, LOMMASON GLEN ROAD, TOWNSHIP OF WHITE

F. RESOLUTIONS APPROVING SPECIFICATIONS

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION AWARDING CONTRACT WC2507R FOR PROFESSIONAL ENGINEERING SERVICES, FOR BUILDING ENERGY MODELING SERVICES AT THE WARREN COUNTY LIBRARY (CATHERINE DICKSON HOFMAN BRANCH, BLAIRSTOWN, NEW JERSEY) FOR JCP&L APPLICATION TO STRUNK-ALBERT ENGINEERING OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$6,550.00
2. RESOLUTION AUTHORIZING A PURCHASE ORDER TO ELECTION SYSTEMS & SOFTWARE, LLC, TO PROVIDE LICENSE AND SOFTWARE

MAINTENANCE FOR THE ELECTION MACHINES FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 FOR THE WARREN COUNTY ELECTION BOARD IN THE TOTAL CONTRACT AMOUNT OF \$92,985.00

3. RESOLUTION AUTHORIZING PURCHASE ORDER TO ELECTION SYSTEMS & SOFTWARE, LLC, TO PROVIDE LICENSE AND SOFTWARE MAINTENANCE (DX450 & POLLBOOKS) FOR THE PERIOD OF OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025 FOR THE WARREN COUNTY ELECTION BOARD IN THE TOTAL CONTRACT AMOUNT OF \$49,107.00
4. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO AIS, INC. C/O ARD FACILITIES MANAGEMENT GROUP LLC D/B/A PARAMOUNT FMS FOR FURNITURE FOR THE WARREN COUNTY ENGINEER'S OFFICE UNDER NEW JERSEY STATE CONTRACT #19-FOOD-00876 IN THE CONTRACT AMOUNT OF \$53,048.10
5. RESOLUTION AWARDING CONTRACT WC2510R FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR BUILDING ENVELOPE IMPROVEMENTS TO THE WAYNE DUMONT, JR. ADMINISTRATION BUILDING FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, TO DI GROUP ARCHITECTURE, OF NEW BRUNSWICK, NEW JERSEY IN THE CONTRACT AMOUNT OF \$57,750.00
6. RESOLUTION AWARDING CONTRACT WC2456 FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS RE-ROOFING PROJECT AT THE WARREN COUNTY HOPE GARAGE TO HANCE CONSTRUCTION, INC., WASHINGTON, NEW JERSEY, IN THE TOTAL CONTRACT AMOUNT OF \$348,600.00
7. RESOLUTION AWARDING CONTRACT WC2511R FOR PROFESSIONAL SERVICES FOR SURVEY AND REGULATORY RESEARCH AT BREAD LOCK PARK FOR FEASIBILITY ASSESSMENT TO COLLIER'S ENGINEERING AND DESIGN OF HAMPTON, NEW JERSEY IN THE TOTAL CONTRACT AMOUNT OF \$38,000.00

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF BRIAN SCHUBERT FROM THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT
2. RESOLUTION REAPPOINTING A MEMBER TO THE POLLUTION

CONTROL FINANCING AUTHORITY OF WARREN COUNTY
ANGELO ACCETTURO - TERM TO EXPIRE: 02/01/30

J. PERSONNEL RESOLUTIONS

1. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN, THE WARREN COUNTY PROSECUTOR, AND THE DETECTIVES OF THE POLICEMEN'S BENEVOLENT ASSOCIATION LOCAL 331, WARREN COUNTY, FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2027
2. RESOLUTION AMENDING THE WARREN COUNTY PERSONNEL POLICIES
3. RESOLUTION CREATING A FULL-TIME POSITION OF FIELD REPRESENTATIVE SENIOR CITIZENS PROGRAMS, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF SUPERVISOR SENIOR CITIZENS OUTREACH AND REFERRAL, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING & DISABILITY SERVICES
4. RESOLUTION CREATING A FULL-TIME POSITION OF KEYBOARDING CLERK 3, CLASSIFIED, AND ABOLISHING A PART-TIME POSITION OF PROGRAM DEVELOPMENT SPECIALIST CULTURAL AND HERITAGE AFFAIRS, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. DIRECTOR OF ENGINEERING
3. COUNTY PLANNER
4. COUNTY PUBLIC WORKS DIRECTOR
5. COUNTY CFO
6. COUNTY ADMINISTRATOR
 - a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. COMMISSIONER COMMENTS

1. JAMES KERN III
2. LORI CIESLA
3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION (NO EXECUTIVE SESSION)

P. ADJOURNMENT