

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



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**REGULAR MEETING AGENDA
WEDNESDAY, MARCH 12, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of March 12, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. EXECUTIVE SESSION MINUTES OF FEBRUARY 26, 2025

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. HONORING JOSEPH FOX, SR. ON HIS RETIREMENT FROM THE WARREN COUNTY FIRE ACADEMY

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTIONS TO PAY BILLS
2. TRANSFER IN THE 2024 BUDGET RESERVE APPROPRIATIONS

E. RESOLUTIONS

1. RESOLUTION AUTHORIZING FINANCIAL ADVISORY SUPPORT SERVICES SHARED SERVICES AGREEMENT WITH THE (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY
2. RESOLUTION APPROVING THE 2025 MOTOR POOL VEHICLE ALLOCATION PLAN
3. RESOLUTION ENCOURAGING USDA TO APPROVE CENTENARY UNIVERSITY'S LOAN APPLICATION
4. RESOLUTION AUTHORIZING THE DEPUTY COMMISSIONER DIRECTOR TO EXECUTE THE SUBCONTRACT AGREEMENT FOR FISCAL YEAR 2025 SUBREGIONAL TRANSPORTATION PLANNING WORK PROGRAM IN THE AMOUNT OF \$99,740 BETWEEN THE NEW JERSEY INSTITUTE OF TECHNOLOGY, THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC., AND THE COUNTY OF WARREN
5. RESOLUTION AUTHORIZING THE WARREN COUNTY PROSECUTOR'S OFFICE TO APPLY AND ACCEPT FOR JAG 1-21TF-23 MULTI-JURISDICTIONAL COUNTY GANG, GUN AND NARCOTICS TASK FORCE WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM, ADMINISTERED BY THE DIVISION OF ADMINISTRATION, DEPARTMENT OF LAW AND PUBLIC SAFETY TO INCORPORATE FUNDING AMOUNT OF \$36,116.00. WARREN COUNTY WILL PROVIDE A MATCH OF \$142,304.00 MAKING THE TOTAL AMOUNT OF THIS PROGRAM \$178,420.00

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR 2023 RESURFACING & REHABILITATION OF COUNTY ROUTES #519, #625, #628, #632, #633, #638, #649 & #681 FRANKLIN, FRELINGHUYSEN, GREENWICH, HARMONY, POHATCONG, WASHINGTON & WHITE TOWNSHIPS CONTRACT #WC24120
2. RESOLUTION APPROVING SPECIFICATIONS WC2518 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE PROVISION OF TEMPORARY ENGINEERING SUPPORT SERVICES FOR THE WARREN COUNTY PLANNING DEPARTMENT AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15(1)
3. RESOLUTION APPROVING SPECIFICATION WC2450A AND AUTHORIZATION TO RE-ADVERTISE FOR BIDS FOR THE WARREN COUNTY FIRE ACADEMY STORAGE BUILDING EXPANSION
4. RESOLUTION APPROVING SPECIFICATIONS FOR WC2516 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR PRINTING FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026
5. RESOLUTION APPROVING SPECIFICATIONS FOR WC2517 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR RENTAL OF EQUIPMENT FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION EXTENDING CONTRACT WC2201 TO SANICO, LLC, FOR PICKUP AND DISPOSAL OF TRASH FROM COUNTY BUILDINGS FOR THE PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026 FOR THE FOURTH YEAR OF A FIVE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15(7) IN THE APPROXIMATE ANNUAL AMOUNT OF \$40,000.00
2. RESOLUTION EXTENDING CONTRACT WC2304 ELEVATOR MAINTENANCE TO CHAMPION ELEVATOR CORP., FOR THE PERIOD OF APRIL 1, 2025 THROUGH MARCH 31, 2026 FOR THE THIRD YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15(7) \$325.00, \$487.00 & \$650.00 (REGULAR, OVERTIME & HOLIDAY & SUNDAY HOURLY RATES) AN ESTIMATED

TOTAL CONTRACT AMOUNT OF \$29,520.00 PER YEAR

3. RESOLUTION EXTENDING CONTRACT WC2305 TO CHE MECHANICAL SERVICES, INC., FOR HEATING AND AIR CONDITIONING MAINTENANCE AND SERVICE, FOR THE PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026 FOR THE THIRD YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15(7) IN THE BASE AMOUNT OF \$3,950.00 WITH UNSCHEDULED MAINTENANCE TO BE BILLED AT FIXED LABOR CHARGES IN THE AMOUNT OF \$162.00, \$237.00 AND \$312.00 (REGULAR, OVERTIME AND HOLIDAY RATES) AND PARTS AT 20% ABOVE COST, APPROXIMATE TOTAL CONTRACT \$90,000.00
4. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO DELL COMPUTER CORP., FOR FIFTY PUBLIC COMPUTERS FOR THE FOUR WARREN COUNTY LIBRARY BRANCHES UNDER NEW JERSEY STATE CONTRACT #M0483/24-TELE-71883, FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$52,763.00
5. RESOLUTION AWARDING CONTRACT WC2505 FOR LABORATORY TESTS FOR THE WARREN COUNTY PUBLIC HEALTH NURSING OFFICE OF THE WARREN COUNTY HEALTH DEPARTMENT TO LABORATORY CORPORATION OF AMERICAN HOLDINGS, FOR THE PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026 IN THE APPROXIMATE CONTRACT AMOUNT OF \$7,399.23
6. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO CIOCCA FORD OF FLEMINGTON, FOR TWO 2024 FORD EXPEDITION XL 4X4'S UNDER NEW JERSEY STATE CONTRACT #T2007 FOR THE WARREN COUNTY HEALTH DEPARTMENT AND THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE CONTRACT AMOUNT OF \$106,150.10
7. RESOLUTION AWARDING CONTRACT WC2504 OFFICE SUPPLIES & ASSOCIATED PRODUCTS TO W.B. MASON COMPANY INC., FOR THE PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL ONE YEAR PERIOD AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15 AT THE DISCOUNT RATE OF 45% FURNITURE & ACCESSORIES, 42% ELECTRONIC & COMPUTER SUPPLIES, 63% GENERAL SUPPLIES, 72% PAPER PRODUCTS & 33% MISCELLANEOUS ITEMS, AN ESTIMATED TOTAL CONTRACT AMOUNT OF \$250,000.00

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF RANDY PIAZZA, SR. OF THE WARREN COUNTY BICENTENNIAL CULTURAL AND HERITAGE ADVISORY BOARD
2. RESOLUTION APPOINTING A MEMBER TO THE POLLUTION CONTROL FINANCING AUTHORITY OF WARREN COUNTY
G. ERIC LOHMAN - TERM TO EXPIRE: 02/01/27

J. PERSONNEL RESOLUTIONS

1. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN AND THE COMMUNICATIONS WORKERS OF AMERICA, AFL-CIO LOCAL 1032, WARREN COUNTY PUBLIC HEALTH NURSES, FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2026
2. RESOLUTION APPOINTING JILL ELLIS BUTCHER AS WARREN COUNTY LIBRARY DIRECTOR, CLASSIFIED, AS RECOMMENDED BY THE WARREN COUNTY LIBRARY COMMISSION
3. RESOLUTION CREATING A FULL-TIME POSITION OF CONFIDENTIAL ASSISTANT, UNCLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, AND ABOLISHING A FULL-TIME POSITION OF CONFIDENTIAL ASSISTANT/OFFICE MANAGER, UNCLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS
4. RESOLUTION CREATING A FULL-TIME POSITION OF ASSISTANT PLANNER, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF PRINCIPAL PLANNER, CLASSIFIED, WITHIN THE WARREN COUNTY PLANNING DEPARTMENT

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. DIRECTOR OF ENGINEERING
3. COUNTY PLANNER
4. COUNTY PUBLIC WORKS DIRECTOR

5. COUNTY CFO

6. COUNTY ADMINISTRATOR

a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

b) REMINDER - VO-TECH BOARD OF SCHOOL ESTIMATE MEETING,
WEDNESDAY, MARCH 26, 2025 AT 5:00 P.M.

L. COMMISSIONER COMMENTS

1. JAMES KERN III

2. LORI CIESLA

3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE
WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING
FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A.10:4-12.

P. ADJOURNMENT