

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



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**REGULAR MEETING AGENDA
WEDNESDAY, MARCH 26, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of March 26, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. REGULAR SESSION MINUTES OF JANUARY 8, 2025
2. REGULAR SESSION MINUTES OF MARCH 12, 2025

3. EXECUTIVE SESSION MINUTES OF MARCH 12, 2025

A. MEETINGS

1. **6:00 p.m. - PUBLIC HEARING ON RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS**
2. **6:00 p.m. - PUBLIC HEARING ON THE FISCAL YEAR 2025 COUNTY OF WARREN ANNUAL BUDGET**
3. **6:00 p.m. - PUBLIC HEARING ON THE FISCAL YEAR 2025 COUNTY OF WARREN LIBRARY BUDGET**
4. **6:00 p.m. - PUBLIC HEARING ON CAPITAL IMPROVEMENT ORDINANCE 2025-A**

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTIONS TO PAY BILLS
2. RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A: 4-45.14
3. RESOLUTION ADOPTING TAX LEVY CAP TO BE APPLIED TO THE 2025 COUNTY BUDGET
4. RESOLUTION DECLARING THAT THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE YEAR 2025 COMPLIES WITH THE REQUIREMENTS OF THE N.J.S.A. 40A:4-8 AND THAT THE BUDGET SHALL BE READ BY ITS TITLE
5. RESOLUTION TO AMEND INTRODUCED BUDGET
6. RESOLUTION ADOPTING THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE FISCAL YEAR 2025
7. RESOLUTION ADOPTING THE 2025 BUDGET FOR THE WARREN COUNTY LIBRARY AND ESTABLISHING THE AMOUNT TO BE RAISED BY TAXATION FOR THE USE OF THE WARREN COUNTY FREE PUBLIC LIBRARY
8. AN ORDINANCE AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS

AND THE APPROPRIATIONS OF \$14,358,688.00 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES

E. RESOLUTIONS

1. RESOLUTION IN SUPPORT OF THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION ROUTE 57 BRIDGE REPLACEMENT PROJECT OVER A BRANCH OF THE LOPATCONG CREEK
2. RESOLUTION APPROVING THE FY '24 SECTION 5311 GRANT AGREEMENT BETWEEN WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND NJ TRANSIT FOR A TOTAL OF \$730,488.00 (\$375,744.00 FEDERAL FUNDS; \$177,372.00 STATE FUNDS; AND \$177,372.00 ANTICIPATED COUNTY MATCHING FUNDS); SUBJECT TO THE AVAILABILITY OF FUNDS
3. RESOLUTION GRANTING APPROVAL FOR ENTERING INTO AGREEMENT WITH THE LAND CONSERVANCY OF NEW JERSEY FOR 2025 COST-SHARE ON WARREN COUNTY NON-PROFIT FARMLAND APPLICATION APPRAISALS NOT TO EXCEED \$11,500
4. RESOLUTION AUTHORIZING THE WARREN COUNTY PROSECUTOR'S OFFICE TO APPLY AND ACCEPT FOR A GRANT SFY25 ARRIVE TOGETHER CRITICAL INCIDENT MODEL, WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING SPECIFICATIONS FOR WC2521 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR WATER ANALYSIS FOR THE WARREN COUNTY HEALTH DEPARTMENT FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION AWARDING CONTRACT WC2506FO FOR ELECTION BALLOT PRINTING FOR THE WARREN COUNTY CLERK TO RELIANCE GRAPHICS, FOR THE PERIOD OF APRIL 1, 2025 THROUGH MARCH 31, 2026 FOR BALLOT STYLES PER ELECTION AT THE RATE OF \$2,200.00

AND \$.25 PER SAMPLE BALLOT FOR AN ESTIMATED AMOUNT OF \$100,000.00

2. RESOLUTION AWARDING CONTRACT WC2522R FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR CONCEPTUAL DESIGN AND COST ESTIMATE, LOCATED AT THE SOUTHWEST LIBRARY BRANCH BUILDINGS, STEWARTSVILLE, NEW JERSEY TO SSP ARCHITECTURAL GROUP OF SOMERVILLE, NEW JERSEY IN THE CONTRACT AMOUNT OF \$23,500.00
3. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO WINNER FORD FOR A 2025 FORD UTILITY INTERCEPTOR FOR WARREN COUNTY CORRECTIONS UNDER NEW JERSEY STATE CONTRACT #20-FLEET-01189 IN THE CONTRACT AMOUNT OF \$43,223.00
4. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO SHI INTERNATIONAL CORP., FOR PURCHASE OF PSG BUSINESS PARTNER ONSITE/REMOTE SUPPORT SERVICES AGREEMENT JANUARY 1, 2025 THROUGH JULY 1, 2025 UNDER NEW JERSEY COOPERATIVE PURCHASING ALLIANCE CK04 FOR THE WARREN COUNTY INFORMATION SYSTEMS OFFICE IN THE CONTRACT AMOUNT OF \$50,684.42

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT THE RESIGNATION OF ELIZABETH BAYNE FROM THE WARREN COUNTY MENTAL HEALTH BOARD
2. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY TRANSPORTATION ADVISORY COUNCIL
JEAN SMITH - TERM TO EXPIRE: 12/31/25

J. PERSONNEL RESOLUTIONS

1. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION FOR FISCAL YEAR 2025
2. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF BUILDINGS AND GROUNDS FOR FISCAL YEAR 2025
3. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION

OF BRIDGES FOR FISCAL YEAR 2025

4. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS FOR FISCAL YEAR 2025
5. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY FINANCE DEPARTMENT FOR FISCAL YEAR 2025
6. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY LIBRARY FOR FISCAL YEAR 2025
7. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PLANNING DEPARTMENT FOR FISCAL YEAR 2025

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. DIRECTOR OF ENGINEERING
3. COUNTY PLANNER
4. COUNTY PUBLIC WORKS DIRECTOR
5. COUNTY CFO
6. COUNTY ADMINISTRATOR
 - a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. COMMISSIONER COMMENTS

1. JAMES KERN III
2. LORI CIESLA
3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

P. ADJOURNMENT