

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



Telephone : 908-475-6500

Fax : 908-475-6528

www.warrencountynj.gov

**REGULAR MEETING AGENDA
WEDNESDAY, APRIL 9, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of April 9, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. EXECUTIVE SESSION MINUTES OF MARCH 26, 2025

A. **MEETINGS**

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION - COUNTY SOCIAL SERVICES AGENCY OF THE YEAR AWARD - APRIL 9, 2025
2. PROCLAMATION - DOMESTIC ABUSE & SEXUAL ASSAULT CRISIS CENTER (DASACC) - SEXUAL ASSAULT AWARENESS MONTH APRIL 2025

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTIONS TO PAY BILLS
2. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$39,028.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN AND FAMILIES, CHILDREN'S SYSTEM OF CARE (CSOC) #25OLWR
3. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$114,588.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT, SOCIAL SERVICES FOR THE HOMELESS #SH25021
4. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$1,203,406.08 FROM THE NEW JERSEY TRANSIT CORPORATION, SENIOR CITIZEN & DISABLED RESIDENT TRANSPORTATION ASSISTANCE
5. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$160,383.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION, ENVIRONMENTAL HEALTH ACT

E. RESOLUTIONS

1. RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO ENTER INTO AN UNDERGROUND UTILITY SERVICE AGREEMENT WITH THE OWNER OF LOT 5.04, BLOCK 93 IN THE TOWNSHIP OF POHATCONG FOR THE MAINTENANCE OF ELECTRIC, TELEPHONE, CABLE T.V. SERVICES WITHIN THE RIGHT-OF-WAY OF COUNTY ROUTE #642 (HIGH STREET)
2. RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO ENTER

INTO AN UNDERGROUND UTILITY SERVICE AGREEMENT WITH THE OWNER OF LOT 3.01, BLOCK 43 IN THE TOWNSHIP OF GREENWICH FOR THE MAINTENANCE OF ELECTRIC, TELEPHONE, CABLE T.V. SERVICES WITHIN THE RIGHT-OF-WAY OF COUNTY ROUTE #637 (MAPLE DRIVE)

3. RESOLUTION TO ESTABLISH AND MAINTAIN NO PASSING ZONES ALONG COUNTY ROUTE #519, HARMONY TOWNSHIP
4. RESOLUTION APPROVING THE USAGE OF A PORTION OF COUNTY ROUTE #615 (LONG BRIDGE ROAD), A PORTION OF COUNTY ROUTE #612 (ALLAMUCHY-JOHNSONBURG ROAD) & COUNTY ROUTE #668 (MAPLE LANE) ALLAMUCHY TOWNSHIP ON SATURDAY, APRIL 19, 2025 FOR THE SOMERSET WHEELMEN BICYCLE RIDE
5. RESOLUTION APPROVING THE CLOSING OF A PORTION OF COUNTY ROUTE # 667 (OLD HACKETTSTOWN ROAD) FOR ELIZABETHTOWN GAS COMPANY, SERVICE INSTALLATION WORK, ALLAMUCHY TOWNSHIP
6. RESOLUTION APPROVING THE CLOSING OF A PORTION OF COUNTY ROUTE #620 (WATER STREET) FOR ELIZABETHTOWN GAS COMPANY, SERVICE INSTALLATION WORK, TOWN OF BELVIDERE
7. RESOLUTION APPROVING THE USAGE OF A PORTION OF COUNTY ROUTE #611 (HOPE GREAT MEADOWS ROAD), A PORTION OF COUNTY ROUTE #519 (HOPE BRIDGEVILLE ROAD) & A PORTION OF COUNTY ROUTE #519 (HIGH STREET) HOPE TOWNSHIP ON SUNDAY, APRIL 27, 2025 FOR THE GARDEN STATE STAGE RACE

F. RESOLUTIONS APPROVING SPECIFICATIONS

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION EXTENDING CONTRACT WC2317 FOR AUTO COLLISION REPAIR TO MIKE'S AUTO BODY SHOP FOR THE WARREN COUNTY ROAD DEPARTMENT FOR THE PERIOD OF JUNE 1, 2025 THROUGH MAY 31, 2026 FOR THE THIRD YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15(7) CONTRACT AMOUNT DEPENDENT UPON NEED OF SERVICE DURING TWELVE MONTH CONTRACT PERIOD, AT THE LABOR RATE OF \$50.00 PER HOUR, PARTS DISCOUNT 15% AND TOWING FLAT RATE OF

\$65.00 AT AN ESTIMATED AMOUNT OF \$55,000.00

2. RESOLUTION EXTENDING CONTRACT WC2403B FOR FIRE SUPPRESSION MAINTENANCE AT VARIOUS COUNTY BUILDINGS TO RJM AUTOMATIC FIRE PROTECTION, LLC FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15(7) IN THE BASE AMOUNT OF \$15,576.00 WITH UNSCHEDULED MAINTENANCE TO BE BILLED AT FIXED LABOR CHARGES IN THE AMOUNT OF \$174.00, \$252.00 AND \$333.00 (REGULAR, OVERTIME AND HOLIDAYS/SUNDAYS)
3. RESOLUTION EXTENDING CONTRACT WC2437 FOR DATA PROCESSING SERVICES FOR THE WARREN COUNTY TAX BOARD TO MICROSYSTEMS-NJ.COM, LLC FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026 FOR THE SECOND YEAR OF A SEVEN YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15(5) IN THE ANNUAL AMOUNT OF \$34,000.00
4. RESOLUTION AWARDING CONTRACT WC2523R FOR PROFESSIONAL ELECTRICAL ENGINEERING SERVICES, FOR THE DESIGN OF A NEW ELECTRICAL SERVICE FOR THE COUNTY CORRECTIONAL FACILITY, TO STRUNK-ALBERT ENGINEERING OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$21,000.00
5. RESOLUTION AWARDING CONTRACT WC2524R FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS FOR JOHNSON CONTROLS METASYS AUTOMATIC TEMPERATURE CONTROL SYSTEM MAINTENANCE AT VARIOUS WARREN COUNTY FACILITIES, FROM MAY 1, 2025 THROUGH APRIL 30, 2026 TO JOHNSON CONTROLS, OF ALLENTOWN, PENNSYLVANIA FOR AN AMOUNT NOT TO EXCEED \$55,468.00
6. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO ZETRON INC., UNDER NEW JERSEY STATE CONTRACT #A83924 COVERING 9-1-1 TELECOMMUNICATIONS EQUIPMENT AND ACCESSORIES FOR SILVER PLAN MAINTENANCE FOR THE WARREN COUNTY COMMUNICATIONS CENTER IN THE TOTAL CONTRACT AMOUNT OF \$47,329.47
7. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO VERBAL JUDO INSTITUTE, INC. FOR AN IN PERSON VERBAL JUDO INSTRUCTOR COURSE THAT EDUCATES HOW TO EFFECTIVELY DE-ESCALATE CONFLICT FOR THE WARREN COUNTY PROSECUTOR'S

OFFICE IN THE CONTRACT AMOUNT OF \$48,500.00

8. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO CIOCCA FORD OF FLEMINGTON, FOR ONE 2025 FORD F550 UNDER MCCPC CONTRACT#15-C, ITEM #19 FOR THE WARREN COUNTY BRIDGE DEPARTMENT IN THE CONTRACT AMOUNT OF \$60,991.75
9. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO CIOCCA FORD OF FLEMINGTON, FOR ONE 2025 FORD T350 MEDIUM ROOF PASSENGER WAGON UNDER NEW JERSEY STATE CONTRACT #T2006 FOR THE WARREN COUNTY MOTOR POOL IN THE CONTRACT AMOUNT OF \$56,311.00
10. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO GABRIELLA TRUCK SALES, FOR TWO 2024 KENILWORTH T480 DUMP TRUCKS, UNDER SOURCEWELL CONTRACT #032824-KTC FOR THE WARREN COUNTY ROAD DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$276,244.45

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT THE RESIGNATION OF RICHARD MACH FROM THE WARREN COUNTY SHADE TREE COMMISSION
2. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY ENVIRONMENTAL ADVISORY COMMITTEE
SASHA FERNANDES - TERM TO EXPIRE 05/24/25
3. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY SHADE TREE COMMISSION
ALAN DECAROLIS - TERM TO EXPIRE: 12/31/26

J. PERSONNEL RESOLUTIONS

1. RESOLUTION APPROVING ANNUAL SALARY ADJUSTMENTS FOR THE UNCLASSIFIED, MANAGERIAL, AND CONFIDENTIAL EMPLOYEES OF THE COUNTY OF WARREN FOR FISCAL 2025

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. DIRECTOR OF ENGINEERING
3. COUNTY PLANNER

4. COUNTY PUBLIC WORKS DIRECTOR

5. COUNTY CFO

6. COUNTY ADMINISTRATOR

a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. COMMISSIONER COMMENTS

1. JAMES KERN III

2. LORI CIESLA

3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

P. ADJOURNMENT