

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



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**REGULAR MEETING AGENDA
WEDNESDAY, APRIL 23, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of April 23, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. EXECUTIVE SESSION MINUTES OF APRIL 9, 2025

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION - NATIONAL CORRECTIONAL OFFICERS AND EMPLOYEES WEEK - MAY 4 - 10, 2025
2. PROCLAMATION - NATIONAL VOLUNTEER MONTH - APRIL 2025 (TITLE ONLY)
3. PROCLAMATION - NORWESCAP 60TH ANNIVERSARY - MAY 7, 2025 (TITLE ONLY)

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTIONS TO PAY BILLS

E. RESOLUTIONS

1. RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF WARREN HOUSING PROGRAM AND THE TOWNSHIP OF WASHINGTON
2. RESOLUTION ABOLISHING THE WARREN COUNTY MENTAL HEALTH BOARD AND THE LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE AND CREATING THE WARREN COUNTY MENTAL HEALTH AND SUBSTANCE USE ADVISORY COMMITTEE
3. RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING & DISABILITY SERVICES GRANT APPLICATION TOTALING \$33,000.00 TO THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR THE PERIOD OF APRIL 1, 2025 THROUGH MARCH 31, 2026 TO IMPLEMENT THE WARREN COUNTY STATE HEALTH INSURANCE ASSISTANCE PROGRAM (SHIP) AND ASSIST WARREN COUNTY RESIDENTS WITH ENROLLING IN AND ACCESSING MEDICARE-FUNDED BENEFITS; SUBJECT TO THE AVAILABILITY OF FUNDS
4. RESOLUTION AUTHORIZING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION TO SUBMIT THE FY'26 APPLICATION FOR FUNDING FROM THE NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS FOR \$7,000.00 GRANT FUNDS TO PROVIDE TRANSPORTATION SERVICES TO VETERANS; SUBJECT TO THE AVAILABILITY OF FUNDS
5. RESOLUTION SUPPORTING THE FISCAL YEAR 2026 MUNICIPAL

ALLIANCE STRATEGIC PLAN FOR SUBSTANCE USE PREVENTION AND EDUCATION PROGRAMS AND FOR COORDINATION EXPENSES OF MUNICIPAL ALLIANCE PROGRAMS; FUNDS AVAILABLE THROUGH THE NJ GOVERNOR'S COUNCIL ON SUBSTANCE USE DISORDER FOR A TOTAL OF \$105,194.00

6. AWARDING FOUR GRANTS IN THE AMOUNT OF \$14,927.00 FROM THE WARREN COUNTY HISTORY PARTNERSHIP PROGRAM GRANT FY2025
7. AWARDING TWELVE GRANTS IN THE AMOUNT OF \$99,966.00 FROM THE WARREN COUNTY LOCAL ARTS PROGRAM FY2025
8. RESOLUTION AUTHORIZING THE WARREN COUNTY PROSECUTOR'S OFFICE TO APPLY FOR A GRANT WITH THE STATE OF NEW JERSEY IN THE DIVISION OF CHILDREN AND FAMILIES SFY26 CHILD ADVOCACY CENTER FOR CHILD ADVOCACY DEVELOPMENT GRANTS C.A.C. SUBGRANT AWARD AMOUNT IS \$159,570.00
9. RESOLUTION AUTHORIZING THE WARREN COUNTY PROSECUTOR'S OFFICE TO ACCEPT GRANT SFY25 (25-ARRVCIM-21) ARRIVE TOGETHER CRITICAL INCIDENT MODEL, WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY
10. RESOLUTION AUTHORIZING THE WARREN COUNTY PROSECUTOR'S OFFICE TO ACCEPT THE VOCA V 21-23 GRANT, WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY
11. RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO PURCHASE ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

F. RESOLUTIONS APPROVING SPECIFICATIONS

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION AWARDING CONTRACT WC2518 FOR QUALIFYING PROFESSIONAL ENGINEERING SERVICES FOR THE WARREN

COUNTY PLANNING BOARD TO THE ENGINEERS LISTED BELOW,
FOR THE PERIOD OF APRIL 1, 2025 THROUGH DECEMBER 31, 2025

2. RESOLUTION AWARDING CONTRACT #2 WC24116R FOR PROFESSIONAL ENGINEERING AND SURVEY SERVICES FOR DESIGN SUPPORTING THE CONSTRUCTION/ERECTION OF A COMMUNICATIONS TOWER FOR THE DEPARTMENT OF PUBLIC SAFETY AT THE WARREN COUNTY DISTRICT LANDFILL IN OXFORD, NEW JERSEY TO MOTT MACDONALD OF ISELIN, NEW JERSEY IN THE CONTRACT AMOUNT OF \$66,000.00
3. RESOLUTION AWARDING CONTRACT WC2526-1 FOR THE WARREN COUNTY PUBLIC SAFETY DEPARTMENT FOR THE MICROWAVE PATH UPGRADE FROM THE COMMUNICATIONS CENTER TO THE UPPER POHATCONG TOWER SITE TO TUWAY COMMUNICATIONS OF BETHLEHEM, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$192,964.35
4. RESOLUTION AWARDING CONTRACT WC2526-2 FOR THE WARREN COUNTY PUBLIC SAFETY DEPARTMENT FOR THE MICROWAVE PATH UPGRADE FROM THE UPPER POHATCONG TOWER SITE TO THE ALLAMUCHY TOWER SITE TO TUWAY COMMUNICATIONS OF BETHLEHEM, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$190,528.18
5. RESOLUTION AWARDING CONTRACT WC2526-3 FOR THE WARREN COUNTY PUBLIC SAFETY DEPARTMENT FOR THE MICROWAVE PATH UPGRADE FROM THE ALLAMUCHY TOWER SITE TO THE YARDS CREEK TOWER SITE TO TUWAY COMMUNICATIONS OF BETHLEHEM, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$164,906.65
6. RESOLUTION AWARDING CONTRACTS FOR THE 2025 – 2026 MAINTENANCE, REPAIR AND CONSTRUCTION MATERIALS FOR THE DEPARTMENT OF PUBLIC WORKS, CONTRACT #WC2512
7. RESOLUTION AWARDING CONTRACT WC2525R FOR PROFESSIONAL ENGINEERING SERVICES FOR BRIDGE REPLACEMENT AT PORT WARREN PARK ENTRANCE, LOPATCONG TOWNSHIP, TO COLLIERS ENGINEERING AND DESIGN, INC. IN THE CONTRACT AMOUNT OF \$21,600.00
8. RESOLUTION AWARDING CONTRACT WC2528R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE WARREN COUNTY COURTHOUSE,

FIRST AND SECOND FLOOR INTERIOR RENOVATIONS TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$32,470.00

9. RESOLUTION AWARDING CONTRACT WC2530R FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR THE WARREN COUNTY COURTHOUSE, FIRST AND SECOND FLOOR INTERIOR RENOVATIONS TO O'BRIEN ARCHITECTS, INC., OF BLAIRSTOWN, NEW JERSEY, IN THE TOTAL CONTRACT AMOUNT OF \$21,350.00
10. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO QUEUES ENFORTH DEVELOPMENT, INC., UNDER NEW JERSEY STATE CONTRACT #M2001 COVERING COMPUTER EQUIPMENT AND ACCESSORIES FOR QED COMPUTER-AIDED DISPATCH SOFTWARE MAINTENANCE FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026 FOR THE WARREN COUNTY COMMUNICATIONS CENTER IN THE TOTAL AMOUNT OF \$65,074.00
11. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER FOR A 2024 HAMM TANDEM VIBRATORY ROLLER FOR THE WARREN COUNTY BRIDGE DEPARTMENT TO JESCO, INC. UNDER SOURCEWELL CONTRACT #011723-JDC IN THE CONTRACT AMOUNT OF \$47,022.00
12. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO CIOCCA FORD OF FLEMINGTON, FOR ONE 2025 FORD F350 SUPER CAB 4X4 WITH UTILITY BODY UNDER MCCPC CONTRACT#15-C, ITEM #13 FOR THE WARREN COUNTY BUILDINGS AND GROUNDS DIVISION IN THE CONTRACT AMOUNT OF \$76,449.00
13. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO REED SYSTEMS, LTD FOR (2) TWO 5,500 GALLON TANKS FOR DE-ICING LIQUID UNDER THE MIDDLESEX EDUCATION SERVICES COMMISSION COOPERATIVE PRICING SYSTEM, ESCNJ 23/24-04, FOR THE WARREN COUNTY ROAD DEPARTMENT IN THE CONTRACT AMOUNT OF \$76,187.90
14. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO COMPUTER SQUARE, INC., FOR INFOSUPPORT YEARLY MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025, UNDER NEW JERSEY STATE CONTRACT #20-M0003-CSI01 FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE CONTRACT AMOUNT OF \$54,500.00

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF DEBORAH MEADE FROM THE WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE
2. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY BICENTENNIAL CULTURAL AND HERITAGE ADVISORY BOARD
ALEX IBARRA - TERM TO EXPIRE: 09/11/27
3. RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY MENTAL HEALTH AND SUBSTANCE USE ADVISORY COMMITTEE
ALESSANDRE SINGHER - TERM TO EXPIRE: 12/31/25
AMMUNJE NAYAK - TERM TO EXPIRE: 12/31/25
MICHAEL CALDERON - TERM TO EXPIRE: 12/31/25
BRIAN LONGENHAGEN - TERM TO EXPIRE: 12/31/25
SHELLY WHITMORE - TERM TO EXPIRE: 12/31/25
PAMELA L.B. CLARK - TERM TO EXPIRE: 12/31/26
WILLIAM ROBBINS - TERM TO EXPIRE: 12/31/25
CHARLES RAFFAELE - TERM TO EXPIRE: 12/31/26
LORETTA BRICKMAN - TERM TO EXPIRE: 12/31/26
RANDI HENGST - TERM TO EXPIRE: 12/31/26
SHEILA THEODOROU - TERM TO EXPIRE: 12/31/26
NIKITA HANSFORD - TERM TO EXPIRE: 06/30/25
SONIA RON - TERM TO EXPIRE: 06/30/26
BETTY SINGH - TERM TO EXPIRE: 04/23/27
THOMAS LIZZI - TERM TO EXPIRE: 04/23/27
DAWN KRAUSE SCHAFFER - TERM TO EXPIRE: 04/23/27

J. PERSONNEL RESOLUTIONS

1. RESOLUTION REAPPOINTING KIM FRANCISCO AS CHIEF FINANCIAL OFFICER OF THE COUNTY OF WARREN EFFECTIVE APRIL 25, 2025 THROUGH APRIL 24, 2028
2. RESOLUTION APPOINTING JAMES TIPTON TO THE POSITION OF EMPLOYEE, BOARD OF ELECTIONS, UNCLASSIFIED, WITHIN THE WARREN COUNTY BOARD OF ELECTIONS DEPARTMENT
3. RESOLUTION APPROVING THE 2025 SALARY ADJUSTMENTS FOR CERTAIN APPOINTED PERSONNEL OF THE PROSECUTOR'S OFFICE AS RECOMMENDED BY THE PROSECUTOR
4. RESOLUTION CREATING A TEMPORARY SEASONAL POSITION OF

CLERK 1, CLASSIFIED, WITHIN THE WARREN COUNTY
COMMISSIONERS OFFICE

5. RESOLUTION CREATING TWO (2) FULL-TIME POSITIONS OF MECHANICS HELPER, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF MECHANIC DIESEL, CLASSIFIED, AND A FULL-TIME POSITION OF SUPERVISING MECHANIC, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS
6. RESOLUTION CREATING A FULL-TIME POSITION OF PUBLIC HEALTH NURSE, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF GRADUATE NURSE PUBLIC HEALTH, CLASSIFIED, IN THE WARREN COUNTY HEALTH DEPARTMENT, DIVISION OF PUBLIC HEALTH NURSING

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. DIRECTOR OF ENGINEERING
3. COUNTY PLANNER
4. COUNTY PUBLIC WORKS DIRECTOR
5. COUNTY CFO
6. COUNTY ADMINISTRATOR
 - a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. COMMISSIONER COMMENTS

1. JAMES KERN III
2. LORI CIESLA
3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

P. ADJOURNMENT