

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



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**REGULAR MEETING AGENDA
WEDNESDAY, MAY 14, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of May 14, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. REGULAR SESSION MINUTES OF MARCH 26, 2025
2. REGULAR SESSION MINUTES OF APRIL 23, 2025
3. EXECUTIVE SESSION MINUTES OF APRIL 23, 2025

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION - OLDER AMERICANS MONTH MAY 2025 (Title Only)
2. PROCLAMATION - RECOGNIZING WARREN COUNTY COMMUNITY COLLEGE AS NATIONAL LEADER IN STUDENT ACCESS & ECONOMIC MOBILITY - MAY 14, 2025 (Title Only)

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTIONS TO PAY BILLS
2. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$140,467.00 FROM THE STATE OF NEW JERSEY, OFFICE OF EMERGENCY TELECOMMUNICATIONS SERVICES, PUBLIC SAFETY ANSWERING POINT (PSAP) UPGRADES AND CONSOLIDATION
3. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$9,220.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH, RIGHT TO KNOW PROGRAM
4. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$33,964.98 FROM THE STATE OF NEW JERSEY, OPIOID SETTLEMENT DISTRIBUTION
5. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$184,000.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW & PUBLIC SAFETY, DIVISION OF STATE POLICE, HAZARD MITIGATION PLANNING

E. RESOLUTIONS

1. RESOLUTION TO AUTHORIZE EXECUTION OF AN AGREEMENT BETWEEN ELIZABETH GAS AND THE COUNTY OF WARREN, RIGHT OF WAY, COUNTY ROUTE #517, ALLAMUCHY ROAD AT LONE PINE TERRACE, TOWNSHIP OF ALLAMUCHY, BLOCK 901, LOTS 32, 34, AND 36
2. RESOLUTION TO AUTHORIZE EXECUTION OF EASEMENT AGREEMENT BETWEEN TIMOTHY I. MATTHEWS AND LINDA K.

MATTHEWS AND THE COUNTY OF WARREN, COUNTY ROUTE #626,
TOWNSHIP OF WHITE, LOMMASON GLEN RD

3. RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING & DISABILITY SERVICES 2026 GRANT APPLICATION FOR \$15,444.00 IN PERSONAL ASSISTANCE SERVICES PROGRAM (PASP) FUNDS THROUGH THE NJ DEPARTMENT OF HUMAN SERVICES FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026; SUBJECT TO THE AVAILABILITY OF FUNDS
4. RESOLUTION IN SUPPORT OF THE ROUND 12 (SFY '26) JOB ACCESS REVERSE COMMUTE (JARC) GRANT APPLICATION FOR FUNDING THROUGH NEW JERSEY TRANSIT FOR A TOTAL OF \$620,000.00 (\$310,000.00 STATE FUNDS AND \$310,000.00 IN ANTICIPATED LOCAL MATCHING FUNDS); SUBJECT TO THE AVAILABILITY OF FUNDS

F. RESOLUTIONS APPROVING SPECIFICATIONS

G. RESOLUTIONS REJECTING BIDS

1. RESOLUTION REJECTING THE BID RECEIVED FOR WC2450A, THE WARREN COUNTY FIRE ACADEMY STORAGE BUILDING EXPANSION

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION ACCEPTING A PROPOSAL FROM HACKETTSTOWN PSYCHOLOGICAL SERVICES TO PROVIDE PRE-EMPLOYMENT PSYCHOLOGICAL FOR EVALUATIONS FOR WARREN COUNTY LAW ENFORCEMENT AND COMMUNICATIONS CENTER APPLICANTS AND EMPLOYEES, AS REQUIRED
2. RESOLUTION AWARDING CONTRACT WC2521 FOR WATER ANALYSIS FOR THE WARREN COUNTY HEALTH DEPARTMENT FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026 TO GARDEN STATE LABORATORIES, INC., IN THE APPROXIMATE AMOUNT OF \$12,925.00
3. AWARD OF CONTRACT TO DYKSTRA ASSOCIATES, PC OF NEWTON, NEW JERSEY FOR SURVEYING SERVICES ON THE WASHINGTON TOWNSHIP – LANNINGS TRAIL PROPERTY, BLOCK 5, LOTS 2.04 & 25, APPROXIMATELY 8.25 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$9,850.00
4. RESOLUTION AWARDING CONTRACT WC2516 PRINTING FOR THE

PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026 TO RIDGEWOOD PRESS IN THE APPROXIMATE AMOUNT OF \$40,000.00

5. RESOLUTION AWARDED CONTRACT WC2517 FOR RENTAL OF EQUIPMENT, VARIOUS ITEMS FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026 TO JESCO INC., AT THE UNIT PRICES SUBMITTED IF AND WHEN NEEDED
6. RESOLUTION AWARDED CONTRACT WC2484C FOR IMPLEMENTATION OF A HAZARD MITIGATION PLAN FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY TO MICHAEL BAKER INTERNATIONAL, INC., IN THE CONTRACT AMOUNT OF \$184,000.00
7. RESOLUTION AWARDED CONTRACT WC2531R PROFESSIONAL ENGINEERING SERVICES, FOR SPECIFICATION MODIFICATION AND STATE HISTORIC PRESERVATION OFFICE APPROVAL FOR THE MORRIS CANAL INCLINED PLANE 9 WEST TIMBER BEAM REPLACEMENT TO COLLIERS ENGINEERING AND DESIGN CONSULTING IN THE CONTRACT AMOUNT NOT TO EXCEED \$3,900.00
8. RESOLUTION AWARDED CONTRACT WC2532R PROFESSIONAL ENGINEERING SERVICES, FOR TUNNEL ENTRANCE WING WALL IMPROVEMENTS AND STATE HISTORIC PRESERVATION OFFICE APPROVAL FOR THE MORRIS CANAL INCLINED PLANE 9 WEST TO COLLIERS ENGINEERING AND DESIGN CONSULTING IN THE CONTRACT AMOUNT NOT TO EXCEED \$5,900.00
9. RESOLUTION AWARDED CONTRACT WC2533R PROFESSIONAL ENGINEERING SERVICES FOR SURVEY, GEOTECHNICAL AND DESIGN FOR A REPLACEMENT SALT SHED AT THE HOPE TOWNSHIP ROADS GARAGE TO COLLIERS ENGINEERING AND DESIGN CONSULTING IN THE CONTRACT AMOUNT NOT TO EXCEED \$55,350.00
10. RESOLUTION AWARDED CONTRACT WC2534R FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR A FEASIBILITY STUDY FOR A NEW MULTIPURPOSE BUILDING, LOCATED AT LOT 21, BLOCK 7.04, VILLAGE SQUARE, WHITE TOWNSHIP, NEW JERSEY TO SSP ARCHITECTURAL GROUP OF SOMERVILLE, NEW JERSEY IN THE CONTRACT AMOUNT OF \$23,500.00
11. RESOLUTION AWARDED CONTRACT WC2535R FOR PROFESSIONAL ENGINEERING AND SURVEY SERVICES, FOR DEVELOPING A ROAD

AND SUBDIVISION OF BLOCK 32, LOT 22 IN WHITE TOWNSHIP TO FINELLI CONSULTING ENGINEERS, A DIVISION OF UTRS OF WASHINGTON, NEW JERSEY IN THE CONTRACT AMOUNT NOT TO EXCEED \$65,800.00

12. RESOLUTION AWARDED THE CONTRACT FOR PROFESSIONAL ENGINEERING SURVEY DESIGN AND PERMITTING SERVICES FOR RECONSTRUCTION OF BRIDGE #10007 AT ROXBURG HILL ROAD IN HARMONY TOWNSHIP DUE TO STORM DAMAGE FROM THE JULY 2023 STORM EVENTS TO COLLIERS ENGINEERING AND DESIGN, INC. PER PROPOSAL PRICING SCHEDULE AWARDED WC2496FO UNDER INVOICING IN THE CONTRACT AMOUNT OF \$119,200.00
13. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO SPACE FARMS, INC. UNDER THE MORRIS COUNTY COOPERATIVE CONTRACT #51 DEER CARCASS REMOVAL & DISPOSAL SERVICES, FOR THE WARREN COUNTY ROAD DEPARTMENT FOR THE PERIOD OF JULY 1, 2025 THRU JUNE 30, 2026, AT THE PRICE OF \$35.00 PER DEER, ESTIMATED TOTAL CONTRACT OF \$20,000.00

I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY AGING SERVICES ADVISORY COUNCIL
CHRISTIAN GILLIGAN - TERM TO EXPIRE: 12/31/27

J. PERSONNEL RESOLUTIONS

1. RESOLUTION ESTABLISHING THE ANNUAL SALARIES FOR 2025 FOR THE COUNTY PROSECUTOR, COUNTY CLERK, COUNTY SHERIFF AND COUNTY SURROGATE IN ACCORDANCE WITH APPLICABLE STATE STATUTES AND THE ENACTMENT OF P.L. 2018, C.14
2. RESOLUTION APPROVING THE 2025 SALARY ADJUSTMENTS FOR APPOINTED PERSONNEL OF THE SHERIFF'S DEPARTMENT AS RECOMMENDED BY THE SHERIFF
3. RESOLUTION CREATING A FULL-TIME POSITION OF HEAVY EQUIPMENT OPERATOR, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF BRIDGES, AND ABOLISHING A FULL-TIME POSITION OF ROAD REPAIRER 3, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. DIRECTOR OF ENGINEERING
3. COUNTY PLANNER
4. COUNTY PUBLIC WORKS DIRECTOR
5. COUNTY CFO
6. COUNTY ADMINISTRATOR

a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. COMMISSIONER COMMENTS

1. JAMES KERN III
2. LORI CIESLA
3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

P. ADJOURNMENT