

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



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**REGULAR MEETING AGENDA
WEDNESDAY, JUNE 25, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of June 25, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. REGULAR SESSION MINUTES OF MAY 28, 2025
2. EXECUTIVE SESSION MINUTES OF JUNE 11, 2025

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION - HONORING RETIREMENT OF PLANNING DIRECTOR DAVID K. DECH

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTIONS TO PAY BILLS

E. RESOLUTIONS

1. RESOLUTION TO APPOINT AN ALTERNATE MEMBER TO THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC., FOR THE YEAR 2025
2. RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE A GRANT AGREEMENT WITH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS FOR \$2,894.00 TO PROVIDE ADMINISTRATIVE FUNDING TO COUNTY WELFARE AGENCIES FOR THE 2025 UNIVERSAL SERVICE FUND
3. RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE A GRANT AGREEMENT WITH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS FOR \$4,526.00 TO PROVIDE ADMINISTRATIVE FUNDING TO COUNTY WELFARE AGENCIES FOR THE 2025 LOW INCOME HEATING ENERGY ASSISTANCE PROGRAM (LIHEAP)
4. RESOLUTION GRANTING APPROVAL FOR FEE SIMPLE ACQUISITION OF THE CLIFFORD FARM KNOWN AS BLOCK 86 LOT 67 IN LOPATCONG TOWNSHIP, APPROXIMATELY 107.23 ACRES, FOR FARMLAND PRESERVATION PURPOSES
5. RESOLUTION AMENDING RESOLUTION #497-24 AUTHORIZING THE WARREN COUNTY PROSECUTOR'S OFFICE TO APPLY AND ACCEPT FOR A GRANT FFY 2023 STOP VAWA 51-23, WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS

AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE RESURFACING AND REHABILITATION OF A PORTION OF COUNTY ROUTE #678 (SOUTH MAIN STREET) TOWN OF PHILLIPSBURG CONTRACT #WC2544

2. RESOLUTION APPROVING SPECIFICATION WC2547 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ROCK SALT/SOLAR SALT FOR THE WARREN COUNTY ROAD DEPARTMENT
3. RESOLUTION APPROVING SPECIFICATION WC2548 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ANTI-ICING & DE-ICING FLUID FOR THE WARREN COUNTY ROAD DEPARTMENT

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: AWARD OF CONTRACT TO LANDMARK I APPRAISAL OF CHESTER, NEW JERSEY FOR APPRAISAL SERVICES ON THE TERHUNE FARM PROPERTY, BLOCK 1307 LOT 11 IN MANSFIELD TOWNSHIP APPROXIMATELY 66.68 NET ACRES AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$2,235.00
2. RESOLUTION RE: AWARD OF CONTRACT TO JOSHUA D. MACKOFF, LLC OF MORRISTOWN, NEW JERSEY FOR APPRAISAL SERVICES ON THE TERHUNE FARM PROPERTY, BLOCK 1307 LOT 11 IN MANSFIELD TOWNSHIP APPROXIMATELY 66.68 NET ACRES AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$2,475.00
3. RESOLUTION RE: AWARD OF CONTRACT TO FINELLI CONSULTING ENGINEERS, A DIVISION OF UTRS, WASHINGTON, NEW JERSEY FOR SURVEYING SERVICES ON THE CLIFFORD FARM, LOPATCONG TOWNSHIP, BLOCK 86 LOT 67, APPROXIMATELY 107.23 GROSS ACRES PROPOSED FOR THE FEE SIMPLE ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$6,800.00
4. RESOLUTION AWARDING CONTRACT WC2549R FOR PROFESSIONAL ENGINEERING SERVICES, FOR AN ELECTRICAL SERVICE UPGRADE AT THE WARREN COUNTY CORRECTION FACILITY TO STRUNK-ALBERT ENGINEERING IN THE CONTRACT AMOUNT OF \$21,000.00

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF HELEN BATCH

FROM THE WARREN COUNTY AGING SERVICES ADVISORY COUNCIL

2. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY AGING SERVICES ADVISORY COUNCIL
KRISTI BRAY, WC HEALTH DEPT REP. - NO TERM
3. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT BOARD OF EDUCATION
RUTH ANN DALRYMPLE - TERM TO EXPIRE: 06/30/28
GAIL GOMEZ - TERM TO EXPIRE: 06/30/28

J. PERSONNEL RESOLUTIONS

1. RESOLUTION APPOINTING RYAN CONKLIN AS DIRECTOR OF THE WARREN COUNTY PLANNING DEPARTMENT, CLASSIFIED
2. RESOLUTION APPOINTING KRISTI BRAY TO THE FULL-TIME POSITION OF PUBLIC HEALTH NURSE SUPERVISOR, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF ASSISTANT PUBLIC HEALTH NURSE SUPERVISOR, CLASSIFIED, IN THE WARREN COUNTY HEALTH DEPARTMENT, DIVISION OF PUBLIC HEALTH NURSING
3. RESOLUTION CREATING A FULL-TIME POSITION OF COMMUNITY SERVICE AIDE, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF FIELD REPRESENTATIVE SENIOR CITIZENS PROGRAM, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING & DISABILITY SERVICES
4. RESOLUTION CREATING A FULL-TIME POSITION OF SOCIAL WORKER, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF SOCIAL WORKER, BILINGUAL IN SPANISH AND ENGLISH, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
5. RESOLUTION CREATING A FULL-TIME POSITION OF SERGEANT OF COUNTY INVESTIGATORS, UNCLASSIFIED, AND ABOLISHING A FULL-TIME LIEUTENANT OF COUNTY INVESTIGATORS, UNCLASSIFIED, WITHIN THE WARREN COUNTY PROSECUTOR'S OFFICE

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL

2. DIRECTOR OF ENGINEERING
3. COUNTY PLANNER
4. COUNTY PUBLIC WORKS DIRECTOR
5. COUNTY CFO
6. COUNTY ADMINISTRATOR
 - a) REVIEW POSITION VACANCY REPORT FOR APPROVAL
 - b) 200TH ANNIVERSARY UPDATE

L. COMMISSIONER COMMENTS

1. JAMES KERN III
2. LORI CIESLA
3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

P. ADJOURNMENT