

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



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**REGULAR MEETING AGENDA
WEDNESDAY, SEPTEMBER 10, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of September 10, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. REGULAR SESSION MINUTES OF JULY 23, 2025
2. REGULAR SESSION MINUTES OF AUGUST 13, 2025
3. EXECUTIVE SESSION MINUTES OF AUGUST 13, 2025

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PORTRAIT DEDICATION OF DR. JOSEPH WARREN
2. WARREN COUNTY TEACHER OF THE YEAR 2025-2026
3. NATIONAL POW/MIA RECOGNITION DAY - SEPTEMBER 19, 2025

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTIONS TO PAY BILLS
2. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE ADDITIONAL AMOUNT OF \$289,475.76 FROM THE STATE OF NEW JERSEY, OPIOID SETTLEMENT DISTRIBUTION FOR A TOTAL AMOUNT OF \$448,880.43
3. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$85,073.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH, SPECIAL CHILD HEALTH SERVICES, CASE MANAGEMENT
4. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$75,000.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH, OVERDOSE FATALITY REVIEW TEAMS (OFRT) PROGRAM
5. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$7,000.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF MILITARY & VETERANS AFFAIRS, FOR VETERANS TRANSPORTATION

E. RESOLUTIONS

1. RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR AND THE WARDEN TO EXECUTE THE FISCAL YEAR 2026 GRANT IN AID AGREEMENT FOR \$50,000 WITH THE NJ DEPARTMENT OF CORRECTIONS TO BE USED BY THE WARREN COUNTY CORRECTIONAL FACILITY FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026, FOR THE PROVISION OF SERVICES FOR THE COUNTY RE-ENTRY COORDINATOR 'S PROGRAM

2. RESOLUTION AUTHORIZING THE WARREN COUNTY HEALTH OFFICER TO EXECUTE AN OVERDOSE FATALITY REVIEW TEAM CONSULTATIVE SERVICES AGREEMENT WITH MARY JO HARRIS CONSULTING, LLC IN AN AMOUNT NO GREATER THAN \$54,600.00; SUBJECT TO AVAILABILITY OF FUNDS
3. RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION'S 2026 CHAPTER 51 GRANT APPLICATION FOR \$249,768.00 ANTICIPATED STATE FUNDS AND \$34,659.00 ANTICIPATED COUNTY MATCH THROUGH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026; SUBJECT TO THE AVAILABILITY OF FUNDS
4. RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE THE SY'2026 NJ-JOB ACCESS REVERSE COMMUTE (JARC) ROUND 12 AGREEMENT WITH NEW JERSEY TRANSIT IN THE AMOUNT OF \$570,000.00 (\$285,000.00 NJ TRANSIT FUNDS AND \$285,000.00 IN ANTICIPATED COUNTY MATCHING FUNDS) FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026; SUBJECT TO AVAILABILITY OF FUNDS
5. RESOLUTION AUTHORIZING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION TO SUBMIT THE FY '26 SECTION 5311 GRANT APPLICATION TO NJ TRANSIT AND THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, ON BEHALF OF THE COUNTY OF WARREN FOR A GRANT UNDER THE FEDERAL TRANSIT ACT, AS AMENDED, FOR A TOTAL OF \$858,830.00 (\$439,915.00 FEDERAL FUNDS; \$209,457.50 STATE FUNDS; AND \$209,457.50 ANTICIPATED COUNTY MATCHING FUNDS); SUBJECT TO THE AVAILABILITY OF FUNDS
6. RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION TO NJ TRANSIT ON BEHALF OF WARREN COUNTY FOR A GRANT UNDER THE SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE ACT, AS AMENDED
7. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND MONARCH HOUSING ASSOCIATES, INC. IN THE AMOUNT OF \$8,333.33 FOR THE TRI-COUNTY CONTINUUM OF CARE DURING THE PERIOD JULY 1, 2025 THROUGH JUNE 30, 2026.

8. INCREASE IN GRANT AWARDS TOTALING \$8,096.00 FROM THE WARREN COUNTY HISTORY PARTNERSHIP PROGRAM GRANT; SUBJECT TO THE AVAILABILITY OF FUNDS
9. RESOLUTION FOR ACCEPTING GRANT FUNDING IN THE AMOUNT OF \$23,923.00 FROM THE NEW JERSEY HISTORIC COMMISSION FOR THE COUNTY HISTORY PARTNERSHIP PROGRAM GRANT FY2026
10. RESOLUTION ACCEPTING GRANT FUNDING IN ANY AMOUNT FROM THE NEW JERSEY STATE COUNCIL ON THE ARTS FOR THE LOCAL ARTS PROGRAM FY2026
11. RESOLUTION EXTENDING THE PHILLIPSBURG UNION STATION'S 2023 MUNICIPAL AND CHARITABLE GRANT DEADLINE FOR A PERIOD OF TWELVE MONTHS
12. RESOLUTION AUTHORIZING THE WARREN COUNTY PROSECUTOR'S OFFICE TO APPLY FOR A GRANT SFY25 ARRIVE, WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY
13. RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN AUTHORIZING THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY AND OFFICE OF EMERGENCY MANAGEMENT TO TEMPORARILY LOAN EQUIPMENT TO MUNICIPALITIES AND OTHER OUTSIDE AGENCIES AND THE ENTRY INTO A BORROWER'S AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE ENTRY AND EXECUTION OF A BORROWER'S AGREEMENT ON BEHALF OF THE COUNTY ESTABLISHING THE TERMS AND CONDITIONS FOR THE USE OF SUCH EQUIPMENT

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING SPECIFICATION WC2556 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE LANDFILL TOWER PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION AWARDING CONTRACT WC2550 FOR TASS AGENCY

OFFICE SECURITY FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES FOR THE PERIOD OF DECEMBER 1, 2025 THROUGH NOVEMBER 30, 2026 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL ONE YEAR PERIOD PER THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15 TO ACCOMPLISHED INVESTIGATIVE SERVICES, LLC, AT THE HOURLY RATE OF \$43.47 PER HOUR UNARMED AND \$45.10 PER HOUR ARMED

2. RESOLUTION RE: AWARD OF CONTRACT TO LANDMARK I APPRAISAL OF CHESTER, NEW JERSEY FOR APPRAISAL SERVICES ON THE HOSER FARM PROPERTY, BLOCK 26 LOTS 29 & 29.01 AND BLOCK 20 LOT 22 IN GREENWICH TOWNSHIP APPROXIMATELY 119.26 GROSS ACRES AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$3,475.00
3. RESOLUTION RE: AWARD OF CONTRACT TO WADE APPRAISAL, LLC OF METUCHEN, NEW JERSEY FOR APPRAISAL SERVICES ON THE HOSER FARM PROPERTY, BLOCK 26 LOTS 29 & 29.01 AND BLOCK 20 LOT 22 IN GREENWICH TOWNSHIP APPROXIMATELY 119.26 GROSS ACRES AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$4,500.00
4. RESOLUTION RE: AWARD OF CONTRACT TO LANDMARK I APPRAISAL OF CHESTER, NEW JERSEY FOR APPRAISAL SERVICES ON THE S&C SANTINI FARM PROPERTY, BLOCK 39 LOT 5 IN FRANKLIN TOWNSHIP APPROXIMATELY 86.65 GROSS ACRES AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$2,375.00
5. RESOLUTION RE: AWARD OF CONTRACT TO JOSHUA D. MACKOFF, LLC OF MORRISTOWN, NEW JERSEY FOR APPRAISAL SERVICES ON THE S&C SANTINI FARM PROPERTY, BLOCK 39 LOT 5 IN FRANKLIN TOWNSHIP APPROXIMATELY 86.65 ACRES AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$2,450.00
6. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO SPECTRUM COMMUNICATIONS FOR KENWOOD RADIOS AND INSTALLATION FOR THE WARREN COUNTY COMMUNICATION CENTER UNDER NEW JERSEY STATE CONTRACT #83927 AND #17-FLEET-00724 IN THE CONTRACT AMOUNT OF \$53,884.62
7. RESOLUTION AWARDING CONTRACT WC2547 FOR 15,000 TONS OF ROCK SALT OR SOLAR SALT FOR THE WARREN COUNTY ROAD DEPARTMENT FOR THE PERIOD OF SEPTEMBER 1, 2025 THROUGH AUGUST 31, 2026 TO ATLANTIC SALT INC., AT THE UNIT PRICE OF

\$73.49 PER TON AND AN APPROXIMATE TOTAL CONTRACT AMOUNT OF \$1,102,350.00

8. RESOLUTION AWARDING CONTRACT WC2548 FOR ANTI-ICING & DE-ICING FLUID FOR THE WARREN COUNTY ROAD DEPARTMENT TO REED SYSTEMS LTD., AT THE PRICE PER GALLON OF \$2.14 AND ESTIMATED TOTAL AMOUNT \$81,320.00
9. RESOLUTION APPROVING CHANGE ORDER #1 FOR THE AWARDED CONTRACT OF EMERGENCY ABANDONMENT OF ONE AND REMOVAL OF ONE UNDERGROUND DIESEL/UNLEADED GASOLINE STORAGE TANKS AND INSTALLATION OF ONE SPLIT ABOVE GROUND STORAGE TANK AT THE WARREN COUNTY OXFORD GARAGE DUE TO DAMAGE FROM THE JULY 2023 STORM EVENTS TO SLACK ENVIRONMENTAL, AN INCREASE OF \$23,729.36 AND FINAL CONTRACT AMOUNT OF \$290,730.45
10. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO SPARWICK CONTRACTING, INC., FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS FOR A TEMPORARY COFFERDAM ON HUTCHINSON-STATION ROAD, BRIDGE #10003A (HARMONY TOWNSHIP) DUE TO STORM DAMAGE FROM THE JULY 2023 STORM EVENTS IN THE TOTAL CONTRACT AMOUNT OF \$29,270.00
11. RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-6 AND AUTHORIZATION FOR CULVERT #05024 REPLACEMENT AT COUNTY ROUTE 643 AND GOOD SPRINGS ROAD (FRANKLIN TOWNSHIP) DUE TO STORM DAMAGE FROM THE JULY 2023 STORM EVENTS TO TOM BARTHA & SON EXCAVATION INC. IN THE TOTAL CONTRACT AMOUNT OF \$128,000.00

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF MELANIE THIEL FROM THE WARREN COUNTY ECONOMIC DEVELOPMENT COMMITTEE
2. RECOMMENDATION TO ACCEPT RESIGNATION OF HELEN BATCH FROM THE WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL
3. RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL

KRISTI BRAY, WC HEALTH DEPARTMENT - TERM TO EXPIRE 04/30/27
DIANE TABERT, WC PUBLIC SAFETY - TERM TO EXPIRE 04/30/27

4. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY
COMMUNITY COLLEGE BOARD OF TRUSTEES
MELVIN M. WARREN - TERM TO EXPIRE 10/31/26

J. PERSONNEL RESOLUTIONS

1. RESOLUTION CREATING A FULL-TIME POSITION OF HEAVY
EQUIPMENT OPERATOR, CLASSIFIED, WITHIN THE WARREN
COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS,
AND ABOLISHING A FULL-TIME POSITION OF MOTOR BROOM
DRIVER/TRUCK DRIVER, CLASSIFIED, WITHIN THE WARREN
COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS
2. RESOLUTION CREATING A FULL-TIME POSITION OF HUMAN
SERVICES SPECIALIST III, BILINGUAL IN SPANISH AND ENGLISH,
CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF HUMAN
SERVICES SPECIALIST III, CLASSIFIED, WITHIN THE WARREN
COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF
TEMPORARY ASSISTANCE AND SOCIAL SERVICES
3. RESOLUTION CREATING A FULL-TIME POSITION OF CLERK 3,
CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF
KEYBOARDING CLERK 2, CLASSIFIED, WITHIN THE WARREN
COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING &
DISABILITY SERVICES

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. DIRECTOR OF ENGINEERING
3. COUNTY PLANNER
4. COUNTY PUBLIC WORKS DIRECTOR
5. COUNTY CFO
6. COUNTY ADMINISTRATOR
 - a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. COMMISSIONER COMMENTS

1. JAMES KERN III
2. LORI CIESLA
3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

P. ADJOURNMENT