

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



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**REGULAR MEETING AGENDA
WEDNESDAY, OCTOBER 22, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of October 22, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. REGULAR SESSION MINUTES OF OCTOBER 8, 2025

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. CERTIFICATE - 2025 THOMAS M. KENNEDY "EXCELLENCE IN ACCESSIBILITY" TO PAPER STRATEGIES INC. (TITLE ONLY)
2. PROCLAMATION — NATIONAL VETERANS AND MILITARY FAMILIES MONTH - NOVEMBER 2025 (TITLE ONLY)
3. PROCLAMATION - DISABILITY EMPLOYMENT AWARENESS MONTH - OCTOBER 2025
4. PROCLAMATION - NATIONAL FIRST RESPONDERS DAY - OCTOBER 28, 2025

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTIONS TO PAY BILLS
2. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$65,202.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN & FAMILIES, PLANNING & INFORMATION SERVICE, HSAC GRANT CONTRACT #26C00198
3. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$350,000.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW & PUBLIC SAFETY, 2025 ARRIVE TOGETHER GRANT PROGRAM

E. RESOLUTIONS

1. RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN ACKNOWLEDGING AND ACCEPTING THE TOWNSHIP OF LOPATCONG'S CONTRIBUTION AND COMMITMENT OF \$200,000.00 TOWARD THE COST OF THE ACQUISITION AND PRESERVATION OF PROPERTY LOCATED IN LOPATCONG TOWNSHIP KNOWN AS THE CLIFFORD FARM AND IDENTIFIED ON THE TAX MAP AS BLOCK 86, LOT 67
2. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT BETWEEN DAS REALTY INC. AND THE COUNTY OF WARREN FOR THE ACQUISITION OF LAND LOCATED 723 ROUTE 57, GREENWICH TOWNSHIP, WARREN COUNTY, NEW JERSEY

3. RESOLUTION NAMING FOUNDATION RISK PARTNERS DBA FAIRVIEW INSURANCE AGENCY ASSOCIATES, INC., AS BROKER OF RECORD FOR HEALTH AND PRESCRIPTION INSURANCE PROGRAM
4. RESOLUTION APPOINTING OTTERSTEDT INSURANCE AGENCY AS BROKER OF RECORD FOR DELTA DENTAL OF NEW JERSEY DENTAL INSURANCE PLAN FOR THE COUNTY OF WARREN FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026
5. RESOLUTION TO AUTHORIZE EXECUTION OF A PRIVATE UTILITY AGREEMENT BETWEEN CHANGEWATER SOLAR FARM LLC AND THE COUNTY OF WARREN, COUNTY ROUTE #645, CHANGEWATER ROAD, TOWNSHIP OF WASHINGTON
6. RESOLUTION TO AUTHORIZE EXECUTION DEVELOPER'S AGREEMENT WITH ST FRA WILLOW GROVE, LLC., BLOCK 44 LOT 3.02 IN THE TOWN OF HACKETTSTOWN
7. RESOLUTION TO AUTHORIZE EXECUTION OF A PRIVATE UTILITY AGREEMENT BETWEEN CHANGEWATER SOLAR FARM LLC AND THE COUNTY OF WARREN, COUNTY ROUTE #632, EAST ASBURY ANDERSON ROAD, TOWNSHIP OF WASHINGTON
8. RESOLUTION AMENDING RESOLUTION 456-25 AUTHORIZING THE WARREN COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT THE VOCA V 21-24 GRANT, WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING SPECIFICATIONS FOR WC2568 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR TIMBER REPLACEMENT AND TUNNEL ENTRANCE FOR MORRIS CANAL INCLINED PLANE NINE

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION AWARDING CONTRACT WC2581R FOR PROFESSIONAL ENGINEERING SERVICES FOR ENVIRONMENTAL ASSESSMENT OF BLOCK 3, LOTS 11 AND 12, 723 ROUTE 57 (GREENWICH TOWNSHIP)

TO FRENCH & PARRELLO ASSOCIATES, HACKETTSTOWN, NEW JERSEY IN THE CONTRACT AMOUNT OF \$3,600.00

2. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO DLX ENTERPRISES, LLC, FOR A HEATING/COOLING PORTABLE SHELTER AND SET-UP TRAINING, FOR THE WARREN COUNTY HEALTH DEPARTMENT, UNDER NEW JERSEY STATE CONTRACT #17-FLEET-00782, IN THE CONTRACT AMOUNT OF \$67,744.11
3. RESOLUTION APPROVING EXTENSION OF CONTRACT WC2494FO FOR IMPLEMENTATION OF THE WARREN COUNTY HOUSING ASSISTANCE PAYMENTS PROGRAM FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026 FOR THE SECOND YEAR OF A TWO YEAR CONTRACT PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15 TO HOUSING AND COMMUNITY DEVELOPMENT SERVICES, INC., IN THE APPROXIMATE CONTRACT AMOUNT OF \$857,789.00
4. RESOLUTION APPROVING EXTENSION OF CONTRACT WC2495FO FOR ADMINISTRATION OF THE WARREN COUNTY HOUSING REHABILITATION PROGRAM FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026 FOR THE SECOND YEAR OF A TWO YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15 TO HOUSING AND COMMUNITY DEVELOPMENT SERVICES, INC., IN THE CONTRACT AMOUNT OF \$96,000.00
5. RESOLUTION FOR EXTENSION OF CONTRACTS WC2465C FOR PROVISION OF AGING PROGRAMS TO VARIOUS AGENCIES FOR THE PERIOD JANUARY 1, 2026 THROUGH DECEMBER 31, 2026 IN THE AMOUNT OF \$148,664.00
6. RESOLUTION APPROVING EXTENSION OF CONTRACT WC2387 CCTV MAINTENANCE AND FACILITY CARD ACCESS SYSTEMS PREVENTATIVE MAINTENANCE FOR COUNTY BUILDINGS WITH INTEGRATED SYSTEMS & SERVICES INC., FOR THE PERIOD OF DECEMBER 1, 2025 THROUGH NOVEMBER 30, 2026 FOR THE THIRD YEAR OF A FIVE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15(7), IN THE APPROXIMATE AMOUNT OF \$39,891.00 FOR CCTV MAINTENANCE AND \$8,868.00 FOR FACILITY CARD ACCESS PREVENTATIVE MAINTENANCE
7. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO SHI INTERNATIONAL CORP., FOR OFFICE 365 LICENSING FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026 UNDER NEW JERSEY

COOPERATIVE PURCHASING CONTRACT CK04 COVERING OFFICE AND TECHNOLOGY ADMINISTRATIVE SERVICES FOR THE WARREN COUNTY INFORMATION SYSTEMS OFFICE IN THE TOTAL CONTRACT AMOUNT OF \$77,225.84

8. RESOLUTION APPROVING THE AGREEMENT WC2574R FOR PROFESSIONAL INSURANCE SERVICES FOR THE MEDICARE ADVANTAGE PLAN FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026 TO AETNA, INC.
9. RESOLUTION APPROVING THE AGREEMENT WC2578R FOR PROFESSIONAL DENTAL BENEFIT NETWORK SERVICES TO PROVIDE ADMINISTRATION, CASE MANAGEMENT, CLAIMS PROCESSING, QUALITY IMPROVEMENT, REPORTING, AND OTHER SERVICES FOR THE WARREN COUNTY EMPLOYEE DENTAL INSURANCE PROGRAM FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026 TO DELTA DENTAL PLAN OF NEW JERSEY, INC., IN THE AMOUNT OF \$13.28 PER EMPLOYEE PER MONTH
10. RESOLUTION APPOINTING HEALTH EQUITY/WAGE WORKS AS ADMINISTRATOR OF THE FLEXIBLE SPENDING ACCOUNT (FSA) PROGRAM WC2579R FOR THE COUNTY OF WARREN FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026, TOTAL COST BASED UPON EMPLOYEE USAGE
11. RESOLUTION APPROVING CHANGE ORDER #2 FOR CONTRACT WC24105 THE SECURITY FENCING AROUND THE WARREN COUNTY COURTHOUSE PARKING AREA TO TONY'S CONCRETE CONSTRUCTION, INC., AN INCREASE OF \$18,900.00, AND FINAL CONTRACT AMOUNT OF \$217,650.00
12. RESOLUTION APPROVING CHANGE ORDER #1 FOR THE AWARDED CONTRACT OF EMERGENCY WINDOW REPLACEMENT AT THE SOUTH ELEVATION OF THE WAYNE DUMONT, JR. ADMINISTRATION BUILDING WC2554 TO D & E WINDOW & DOOR, AN INCREASE OF \$24,709.00 AND FINAL CONTRACT AMOUNT OF \$116,597.00
13. RESOLUTION AWARDING CONTRACT WC2587R FOR PROFESSIONAL ENGINEERING SERVICES FOR GEOTECHNICAL INVESTIGATION FOR FOUNDATION DESIGN AT BREAD LOCK PARK NATURE CENTER AND LAND PRESERVATION OFFICES TO COLLIERS ENGINEERING AND DESIGN IN THE CONTRACT AMOUNT OF \$18,000.00
14. RESOLUTION AWARDING CONTRACT WC2584R FOR THE WARREN

COUNTY CORRECTION FACILITY DOMESTIC WATER MIXING VALVE REPLACEMENT AND RELOCATION TO H.T. LYONS OF ALLENTOWN, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$28,720.00

15. RESOLUTION AWARDED CONTRACT WC2585R FOR ARCHITECTURAL SERVICES FOR PROGRAMMING, SCHEMATIC DESIGN AND COST ESTIMATING FOR A NEW LAW ENFORCEMENT TRAINING CENTER LOCATED AT THE 911 COMMUNICATION CENTER CAMPUS TO SSP ARCHITECTURAL GROUP OF SOMERVILLE, NEW JERSEY IN THE CONTRACT AMOUNT OF \$26,700.00
16. RESOLUTION AWARDED CONTRACT WC2586R FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR CONVERSION OF OFFICE SPACE AT THE SOUTHWEST LIBRARY TO SSP ARCHITECTURAL GROUP OF SOMERVILLE, NEW JERSEY IN THE CONTRACT AMOUNT OF \$72,800.00

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT THE RESIGNATION OF THOMAS LIZZI FROM THE WARREN COUNTY MENTAL HEALTH AND SUBSTANCE USE ADVISORY COMMITTEE
2. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
DONNELL S. JOYCE-TERM TO EXPIRE 10/31/2029
THERESE A. STEINHARDT-TERM TO EXPIRE 10/31/2029
3. RESOLUTION REAPPOINTING MEMBER TO THE WARREN COUNTY VOCATIONAL TECHNICAL SCHOOL BOARD
DR. LORI ANN AUSTIN-TERM TO EXPIRE 10/31/2029

J. PERSONNEL RESOLUTIONS

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. DIRECTOR OF ENGINEERING
3. COUNTY PLANNER
4. COUNTY PUBLIC WORKS DIRECTOR
5. COUNTY CFO

6. COUNTY ADMINISTRATOR

a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. COMMISSIONER COMMENTS

1. JAMES KERN III
2. LORI CIESLA
3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

P. ADJOURNMENT