

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



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**REGULAR MEETING AGENDA
WEDNESDAY, JULY 23, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of July 23, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. REGULAR SESSION MINUTES OF JUNE 11, 2025
2. EXECUTIVE SESSION MINUTES OF JUNE 25, 2025

A. MEETINGS

1. PRESENTATION OF 2025 NJAC FOUNDATION SCHOLARSHIPS

- AMAZON SCHOLARSHIP AWARD TO KARELY ABAD-QUIZHPI
- AT & T SCHOLARSHIP AWARD TO EMMALEIGH HOZER
- INVESTORS BANK AWARD TO JULIANNA FOX AND RYLEE MULLANE
- SHI INTERNATIONAL SCHOLARSHIP AWARD TO JOSEPH LOMANTO
- SOUTH JERSEY INDUSTRIES SCHOLARSHIP AWARD TO DYLAN SCHULZE

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTIONS TO PAY BILLS
2. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$36,116.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW & PUBLIC SAFETY, JAG PROGRAM, COUNTY GANG, GUN AND NARCOTICS TASK FORCE GRANT, JAG 1-21TF-23
3. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$553,116.00 FROM THE NEW JERSEY TRANSIT CORPORATION, SECTION 5311 TRANSPORTATION GRANT
4. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE ADDITIONAL AMOUNT OF \$125,439.69 FROM THE STATE OF NEW JERSEY, OPIOID SETTLEMENT DISTRIBUTION FOR A TOTAL AMOUNT OF \$159,404.67

E. RESOLUTIONS

1. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A CONTRACT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES FOR THE 26C00198 CONTRACT FOR PLANNING SERVICES IN THE AMOUNT OF \$65,202.00 NJ DHS FUNDS AND \$16,098.00 REQUIRED COUNTY MATCH FOR THE PERIOD JULY 1, 2025 THROUGH JUNE 30, 2026; SUBJECT TO THE AVAILABILITY OF FUNDS

2. RESOLUTION AMENDING RESOLUTION 682-24 AUTHORIZING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES APPLICATION FOR FY'25 SOCIAL SERVICES FOR THE HOMELESS FUNDING WITH THE NJ DEPARTMENT OF HUMAN SERVICES, TO INCREASE THE FUNDING BY \$52,803.00 FOR A TOTAL OF \$167,391.00 FOR THE PERIOD JANUARY 1, 2025 – DECEMBER 31, 2025; SUBJECT TO THE AVAILABILITY OF FUNDS
3. RESOLUTION AUTHORIZING THE EXECUTION OF A TRAIL EASEMENT AGREEMENT WITH CHEEMA PROPERTY MANAGEMENT CO.
4. RESOLUTION SUPPORTING THE SUBMISSION OF AN APPLICATION FOR GREEN STREETS & STORMWATER INFRASTRUCTURE MAPPING GRANT PROGRAM

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING SPECIFICATION WC2550 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR TASS AGENCY OFFICE SECURITY FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT WC2513R THE EVENT PLANNING OF THE WARREN COUNTY 200TH BICENTENNIAL CELEBRATION, TO MES EVENT SERVICES, LLC AN INCREASE OF \$22,336.77, AND FINAL CONTRACT AMOUNT OF \$122,016.77
2. RESOLUTION AWARDING CONTRACT #WC2508FO-1 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES ON AN ON-CALL BASIS FOR UTILITY PERMIT WORK ON VARIOUS COUNTY ROUTES AND STRUCTURES IN THE CONTRACT AMOUNT OF \$12,000.00
3. RESOLUTION AWARDING CONTRACT #WC2508FO-2 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES ON AN ON-CALL BASIS FOR UTILITY PERMIT WORK ON VARIOUS COUNTY ROUTES AND STRUCTURES IN THE CONTRACT AMOUNT OF \$8,000.00

4. AWARDING CONTRACT #WC24120 TO TILCON NEW YORK, INC. FOR THE 2023 RESURFACING & REHABILITATION OF COUNTY ROUTES #519, #625, #628, #632, #633, #638 #649 & #681 FRANKLIN, FRELINGHUYSEN, GREENWICH, HARMONY, POHATCONG, WASHINGTON & WHITE TOWNSHIPS IN THE AMOUNT OF \$5,233,000.00
5. RESOLUTION AWARDING CONTRACT #WC2552R TO ADVANCE TESTING COMPANY, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR PAVEMENT RIDE QUALITY TESTING ON THE WARREN COUNTY 2023 ROADWAY RESURFACING PROJECT IN THE CONTRACT AMOUNT \$23,850.00
6. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO TILCON NEW YORK, INC., FOR ROAD RESURFACING ON VARIOUS COUNTY ROADS UNDER THE MORRIS COUNTY COOP CONTRACT #6, ROAD RESURFACING ON ROADWAYS FOR THE WARREN COUNTY ENGINEERING DEPARTMENT IN THE ESTIMATED CONTRACT AMOUNT OF \$313,938.00
7. RESOLUTION AUTHORIZATION TO ISSUE A PURCHASE ORDER TO DAN SWAYZE & SON, INC., FOR LINE STRIPING ON VARIOUS COUNTY ROADS UNDER THE MORRIS COUNTY COOP CONTRACT #36, TRAFFIC STRIPING ON ROADWAYS FOR THE WARREN COUNTY ENGINEERING DEPARTMENT IN THE ESTIMATED CONTRACT AMOUNT OF \$301,467.08
8. RESOLUTION RE: AWARD OF CONTRACT TO JOSHUA D. MACKOFF, LLC, MORRISTOWN, NEW JERSEY FOR APPRAISAL SERVICES ON THE GENESIS FARM PROPERTY, BLOCK 301 LOTS 4 & 21, BLOCK 502 LOT 7, FRELINGHUYSEN TOWNSHIP, APPROXIMATELY 225 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$3,975.00
9. RESOLUTION RE: AWARD OF CONTRACT TO WADE APPRAISAL, LLC, METUCHEN, NEW JERSEY FOR APPRAISAL SERVICES ON THE GENESIS FARM PROPERTY, BLOCK 301 LOTS 4 & 21, BLOCK 502 LOT 7, FRELINGHUYSEN TOWNSHIP, APPROXIMATELY 225 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$4,500.00
10. RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT WC2469R FOR CONSTRUCTION INSPECTION AND ADMINISTRATION SERVICES FOR THE SHIPPEN MANOR DRIVEWAY AND DRAINAGE

IMPROVEMENT PROJECT TO COLLIERS ENGINEERING AND DESIGN, AN INCREASE OF \$12,000.00, AND FINAL CONTRACT AMOUNT OF \$43,520.00

11. RESOLUTION AWARDING CONTRACT WC2551R FOR SITE CIRCULATION, PARKING, STORM WATER MANAGEMENT AND UTILITIES UPGRADES FOR THE WARREN COUNTY NATURE CENTER AND LAND PRESERVATION OFFICES AT BREAD LOCK PARK TO COLLIERS ENGINEERING AND DESIGN IN THE CONTRACT AMOUNT OF \$80,250.00
12. RESOLUTION AMENDING CONTRACT WC2522R FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR DESIGN AND COST ESTIMATING AT THE SOUTHWEST LIBRARY BRANCH BUILDINGS, STEWARTSVILLE, NEW JERSEY TO SSP ARCHITECTURAL GROUP OF SOMERVILLE, NEW JERSEY, AN INCREASE OF \$7,000.00 WITH A FINAL CONTRACT IN THE AMOUNT OF \$31,500.00
13. RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT WC2539 FOR THE REPAIR TO THE EXTERIOR ENVELOPE OF THE WAYNE DUMONT, JR. ADMINISTRATION BUILDING FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO DE SAPIO CONSTRUCTION, INC., OF FRENCHTOWN, NEW JERSEY AN INCREASE OF \$68,000.00, AND FINAL CONTRACT AMOUNT OF \$467,849.00

I. RESIGNATIONS/APPOINTMENTS

J. PERSONNEL RESOLUTIONS

1. RESOLUTION APPROVING THE 2025 SALARY ADJUSTMENTS FOR CERTAIN APPOINTED PERSONNEL OF THE PROSECUTOR'S OFFICE AS RECOMMENDED BY THE PROSECUTOR
2. RESOLUTION APPOINTING MATTHEW ROTHFUSS AS ASSISTANT LIBRARY DIRECTOR OF THE WARREN COUNTY LIBRARY, CLASSIFIED

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. DIRECTOR OF ENGINEERING
3. COUNTY PLANNER

4. COUNTY PUBLIC WORKS DIRECTOR

5. COUNTY CFO

6. COUNTY ADMINISTRATOR

a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. COMMISSIONER COMMENTS

1. JAMES KERN III

2. LORI CIESLA

3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

P. ADJOURNMENT