

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



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**REGULAR MEETING AGENDA
TUESDAY, NOVEMBER 25, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of November 25, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. EXECUTIVE SESSION MINUTES OF NOVEMBER 12, 2025

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTIONS TO PAY BILLS
2. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$105,194.00 FROM THE STATE OF NEW JERSEY, GOVERNOR'S COUNCIL ON ALCOHOLISM & DRUG ABUSE, MUNICIPAL ALLIANCE GRANT
3. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE ADDITIONAL AMOUNT OF \$2,876.93 FROM THE STATE OF NEW JERSEY, OPIOID SETTLEMENT DISTRIBUTION FOR A TOTAL AMOUNT OF \$451,757.36
4. INSERTION INTO THE 2025 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$285,000.00 FROM THE NEW JERSEY TRANSIT CORPORATION, NJ - JARC PROGRAM
5. TRANSFER IN THE 2025 BUDGET APPROPRIATIONS
6. RESOLUTION AUTHORIZING THE CANCELLATION OF VARIOUS UNCOLLECTED GRANT RECEIVABLE BALANCES TOTALING \$1,035,944.99 FROM THE STATE OF NEW JERSEY AND THE NEW JERSEY TRANSIT CORPORATION

E. RESOLUTIONS

1. PARTIAL SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN FOR THE YEAR 2026
2. ESTABLISHING ANNUAL HEALTH CARE RATES FOR WARREN COUNTY EMPLOYEES AND RETIREES
3. RESOLUTION AWARDING CONTRACTS THROUGH THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION TO VARIOUS WARREN COUNTY MUNICIPAL ALLIANCES FOR PROVISION OF SERVICES FOR THE PERIOD JULY 1, 2025 THROUGH JUNE 30, 2026 IN THE AMOUNT OF \$35,194.00; SUBJECT TO AVAILABILITY OF FUNDS
4. RESOLUTION AWARDING EXTENSION WC2366C FOR PROVISION OF

HUMAN SERVICES-YOUTH PROGRAMS TO VARIOUS AGENCIES FOR THE PERIOD JANUARY 1, 2026 THROUGH DECEMBER 31, 2026 IN THE AMOUNT OF \$140,659.00

5. RESOLUTION AWARDING CONTRACTS WC2541C FOR PROVISION OF HUMAN SERVICES PROGRAMS TO VARIOUS AGENCIES FOR THE PERIOD JANUARY 1, 2026 THROUGH DECEMBER 31, 2026 IN THE AMOUNT OF \$703,623.00
6. RESOLUTION GRANTING APPROVAL OF THE PURCHASE OF A DEVELOPMENT EASEMENT ON THE SCHEER FARM, BLOCK 1901 Lot 41 IN BLAIRSTOWN TOWNSHIP CONSISTING OF APPROXIMATELY 45.92 NET ACRES

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING SPECIFICATION WC2589 AND AUTHORIZATION TO ADVERTISE FOR BID FOR ADDITIONS AND ALTERATIONS AT BREAD LOCK PARK FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. APPROVING THE AGREEMENT WC2576R FOR PROFESSIONAL INSURANCE SERVICES TO PROVIDE THIRD PARTY ADMINISTRATION FOR THE WARREN COUNTY SELF-INSURED EMPLOYEE MEDICAL INSURANCE PROGRAM FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026 TO HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY IN THE AMOUNT OF \$103.28 PER EMPLOYEE PER MONTH
2. RESOLUTION AWARD OF CONTRACT TO LANDMARK I APPRAISAL, CHESTER, NEW JERSEY FOR APPRAISAL SERVICES ON THE BODOLSKY PROPERTY, BLOCK 26 LOT 4 & BLOCK 50 LOT 2, INDEPENDENCE TOWNSHIP, APPROXIMATELY 5.81 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$7,450.00
3. RESOLUTION AWARD OF CONTRACT TO WADE APPRAISAL LLC, METUCHEN, NEW JERSEY FOR APPRAISAL SERVICES ON THE BODOLSKY PROPERTY, BLOCK 50 LOT 2 AND BLOCK 27 LOT 4, INDEPENDENCE TOWNSHIP, APPROXIMATELY 5.81 ACRES,

PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$15,000.00

4. RESOLUTION AWARDED CONTRACT WC2564FO FOR THE EMPLOYEE ASSISTANCE PROGRAM FOR THE WARREN COUNTY PERSONNEL DEPARTMENT TO QUANTUM HEALTH SOLUTIONS, INC., FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026 AT RATES BELOW
5. RESOLUTION AWARDED CONTRACT WC2566FO QUALIFYING SURVEYORS FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS TO THE SURVEYORS LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026
6. RESOLUTION AWARDED CONTRACT WC2567FO FOR QUALIFYING APPRAISERS FOR THE WARREN COUNTY BOARD OF COMMISSIONERS TO THE APPRAISERS LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026
7. RESOLUTION AWARDED CONTRACT WC2568FO FOR QUALIFYING TITLE COMPANIES FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS TO THE TITLE COMPANIES LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT THE RESIGNATION OF DAVID DECH FROM THE WARREN COUNTY TRANSPORTATION ADVISORY COUNCIL
2. RESOLUTION REAPPOINTING MEMBER TO THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES
GINAMARIE WILLIAMS - TERM TO EXPIRE: 12/31/2028
3. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY AGING SERVICES ADVISORY COUNCIL
FRANK GILLY - TERM TO EXPIRE: 12/31/2028
SUSAN HAMMOND-RECTOR - TERM TO EXPIRE: 12/31/2028
JOHN LaPADULA - TERM TO EXPIRE: 12/31/2028
DOUGLAS MACE - TERM TO EXPIRE: 12/31/2028
4. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY AGRICULTURE DEVELOPMENT BOARD
KELLEY SMITH - TERM TO EXPIRE: 12/31/2026

5. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY MENTAL HEALTH AND SUBSTANCE USE ADVISORY COMMITTEE
MICHAEL CALDERON - TERM TO EXPIRE: 12/31/2027
NIKITA HANSFORD - TERM TO EXPIRE: 6/30/2027
BRIAN LONGENHAGEN - TERM TO EXPIRE: 12/31/2027
AMMUNJE NAYAK - TERM TO EXPIRE: 12/31/2027
WILLIAM ROBBINS - TERM TO EXPIRE: 12/31/2027
ALESSANDRE SINGHER - TERM TO EXPIRE: 12/31/2027
SHELLY WHITMORE - TERM TO EXPIRE: 12/31/2027
6. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY BOARD OF RECREATION COMMISSIONERS
ROBERT A. McNINCH - TERM TO EXPIRE: 1/01/2030
7. RESOLUTION APPOINTING AND REAPPOINTING MEMBERS TO THE WARREN COUNTY TRANSPORTATION ADVISORY COUNCIL
APPOINT - RYAN CONKLIN, EX-OFFICIO, WARREN COUNTY PLANNING DEPARTMENT
REAPPOINT - PAMELA CLARK -TERM TO EXPIRE: 12/31/28
DEBRA MARTIN - TERM TO EXPIRE: 12/31/28
BEVERLY PARELLO - TERM TO EXPIRE: 12/31/28
JEAN SMITH - TERM TO EXPIRE: 12/31/28
CHUCK WALSH - TERM TO EXPIRE: 12/31/28

J. PERSONNEL RESOLUTIONS

1. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN AND WARREN COUNTY SUPERVISORS' LOCAL 0671 OF THE AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES AFFILIATED WITH AFSCME NJ FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2029
2. RESOLUTION CREATING A FULL-TIME POSITION OF ADMINISTRATIVE SECRETARY, CLASSIFIED, WITHIN THE WARREN COUNTY CORRECTIONAL CENTER

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. DIRECTOR OF ENGINEERING

3. COUNTY PLANNER
4. COUNTY PUBLIC WORKS DIRECTOR
5. COUNTY CFO
6. COUNTY ADMINISTRATOR

a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. COMMISSIONER COMMENTS

1. JAMES KERN III
2. LORI CIESLA
3. JASON SARNOSKI

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

P. ADJOURNMENT