

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner



Telephone : 908-475-6500

Fax : 908-475-6528

www.warrencountynj.gov

**REGULAR MEETING AGENDA
WEDNESDAY, JANUARY 8, 2025 — 6:00 PM
WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of January 8, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. EXECUTIVE SESSION MINUTES DECEMBER 11, 2024

A. **MEETINGS**

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS

E. RESOLUTIONS

1. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING & DISABILITY SERVICES AND THE PHILLIPSBURG AREA SENIOR CENTER TO PROVIDE CONGREGATE MEALS AND PACKAGED HOME DELIVERED MEALS TO SENIOR RESIDENTS OF PHILLIPSBURG AND THE SURROUNDING MUNICIPALITIES OF ALPHA, GREENWICH, LOPATCONG, HARMONY, AND POHATCONG DURING THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025
2. RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE AN AGREEMENT WITH THE NJ TRANSIT CORPORATION FOR SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE FUNDS IN THE AMOUNT OF \$1,203,406.08 FOR THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025
3. RESOLUTION DESIGNATING MARIE S. WATTERS, WARREN COUNTY PURCHASING AGENT, AS THE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE COUNTY OF WARREN
4. RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO ESTABLISH A COOPERATIVE PRICING SYSTEM AND TO ENTER INTO COOPERATIVE PRICING AGREEMENTS WITH OTHER CONTRACTING UNITS

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR 2022 RESURFACING & REHABILITATION OF COUNTY ROUTES #519, #521, #623, #625, #629, #631, #646, #655, #667 & #683 ALLAMUCHY, BLAIRSTOWN, HARMONY, INDEPENDENCE, LOPATCONG, MANSFIELD, OXFORD, WASHINGTON & WHITE TOWNSHIPS & TOWN OF PHILLIPSBURG CONTRACT #WC2434

2. RESOLUTION APPROVING SPECIFICATION WC2501 AND AUTHORIZATION TO ADVERTISE FOR PROPOSALS TO LEASE COUNTY LAND FOR AGRICULTURE, APPROXIMATELY 25 ACRES, BLOCK 11, LOTS 1, 18 AND 27 OF FRANKLIN TOWNSHIP
3. RESOLUTION APPROVING SPECIFICATION WC2502 AND AUTHORIZATION TO ADVERTISE FOR PROPOSALS TO LEASE COUNTY LAND FOR FARMING, 15.0 ACRES, FOUL RIFT ROAD & ROUTE 519-BLOCK 21, LOT 14 OF WHITE TOWNSHIP, PROPERTY ADJACENT TO THE WARREN COUNTY WAYNE DUMONT, JR. ADMINISTRATION BUILDING

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC2313FO-6 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES FOR CONSTRUCTION INSPECTION SERVICES ON AN ON-CALL BASIS FOR UTILITY PERMIT WORK ON VARIOUS COUNTY ROUTES AND STRUCTURES FOR A NET INCREASE OF \$8,000.00 AND REVISED CONTRACT AMOUNT OF \$20,000.00
2. RESOLUTION AWARDING CONTRACT WC24104L-3 WITH THE KNOWLTON TOWNSHIP LIONS FOR A NUTRITION SITE IN KNOWLTON, NJ ON A MONTH TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 IN THE AMOUNT OF \$1,800.00 PER MONTH
3. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO PARAMOUNT FMS FOR FURNITURE FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES- DIVISION OF SENIOR SERVICES UNDER NEW JERSEY STATE CONTRACT #19-FOOD-00876 IN THE CONTRACT AMOUNT OF \$89,469.23
4. RESOLUTION AWARDING A PURCHASE ORDER TO REVOLUTION DATA SYSTEMS LLC OF ABITA SPRINGS, LA, FOR ANNUAL RENEWAL FOR APPLICATION XTENDER MAINTENANCE AND SUPPORT FROM JANUARY 1, 2025 TO DECEMBER 31, 2025 FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE CONTRACT AMOUNT OF \$30,037.94
5. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO

RINGCENTRAL, INC.FOR CORE IMPLEMENTATION FOR A NEW COUNTY PHONE SYSTEM INCLUDING STATEMENT OF WORK AND AN INITIAL AGREEMENT UNDER THE NASPO COOPERATIVE PRICING SYSTEM #AR2505 IN THE TOTAL CONTRACT AMOUNT OF \$73,947.00

6. RESOLUTION EXTENDING CONTRACT WC2301 FOR THE LEASE OF COUNTY PROPERTY (NABOZNY PROPERTY) FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2025 THROUGH MAY 31, 2026 TO RIVER HOLLOW FARMS LLC, FOR ANNUAL RENT OF \$23,635.00
7. RESOLUTION EXTENDING CONTRACT WC2302 FOR THE LEASE OF COUNTY PROPERTY (SINGLEY PROPERTY) FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2025 THROUGH MAY 31, 2026 TO LEONARD TRUSZKOWSKI, FOR ANNUAL RENT IN THE AMOUNT OF \$1,989.00
8. RESOLUTION EXTENDING CONTRACT WC2401 FOR THE LEASE OF COUNTY PROPERTY (LANDFILL PROPERTY) FOR THE SECOND YEAR OF THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2025 THROUGH MAY 31, 2026 TO G. SMITH FARMS IN THE ANNUAL CONTRACT AMOUNT OF \$432.00
9. RESOLUTION EXTENDING CONTRACT WC2402 FOR THE LEASE OF COUNTY PROPERTY (HAMLEN FARM) FOR THE SECOND YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2025 THROUGH MAY 31, 2026 TO DOWN 2 EARTH FARMS, FOR ANNUAL RENT IN THE AMOUNT OF \$11,628.00
10. RESOLUTION AWARDING CONTRACT WC24105 FOR SECURITY FENCING AROUND THE WARREN COUNTY COURTHOUSE PARKING AREA TO TONY'S CONCRETE CONSTRUCTION, INC., NEWARK, NEW JERSEY, IN THE TOTAL CONTRACT AMOUNT OF \$197,000.00
11. RESOLUTION AWARDING CONTRACT WC24118R FOR A FEASIBILITY STUDY TO ASSESS WARREN COUNTY'S FACILITIES AND DEVELOP SUSTAINABILITY STANDARDS FOR ENERGY EFFICIENCY AND ENVIRONMENTAL RESPONSIVENESS TO SSP ARCHITECTURAL GROUP OF SOMERVILLE, NEW JERSEY IN THE CONTRACT AMOUNT OF \$24,500.00
12. RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-6 AND AUTHORIZATION FOR THE REPLACEMENT OF BOILERS IN THE

WARREN COUNTY BELVIDERE ROADS GARAGE WC24119R TO CHE
MECHANICAL SERVICES, IN THE CONTRACT AMOUNT NOT TO
EXCEED \$29,900.00

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF SUSIE MIHALSKI FROM THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES EFFECTIVE MAY 31, 2024
2. RECOMMENDATION TO ACCEPT RESIGNATION OF WILLIAM E. HANN, JR. FROM THE WARREN COUNTY BOARD OF RECREATION COMMISSIONERS EFFECTIVE JANUARY 1, 2025
3. RECOMMENDATION TO ACCEPT RESIGNATIONS OF SCOTT POHL AND RICH GELSON FROM THE WARREN COUNTY LOCAL ADVISORY COUNCIL ON ALCOHOL AND DRUG ABUSE
4. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES
KARYN BURRAFATO-TERM TO EXPIRE: 12/31/27
5. RESOLUTION REAPPOINTING MEMBER TO THE WARREN COUNTY AGING SERVICES ADVISORY COUNCIL
JANIS RODGERS-TERM TO EXPIRE: 12/31/27

J. PERSONNEL RESOLUTIONS

1. RESOLUTION CREATING THE POSITION OF DIRECTOR OF ENGINEERING WITHIN THE WARREN COUNTY ENGINEERING DEPARTMENT
2. RESOLUTION APPOINTING MICHAEL S. FINELLI TO THE POSITION OF DIRECTOR OF ENGINEERING, UNCLASSIFIED, WITHIN THE DEPARTMENT OF ENGINEERING
3. RESOLUTION APPOINTING CHRISTOPHER M. GRANT TO THE POSITION OF DEPUTY WARDEN, CLASSIFIED, WITHIN THE WARREN COUNTY CORRECTIONAL CENTER
4. RESOLUTION CREATING ONE (1) FULL-TIME POSITION OF COUNTY CORRECTIONAL POLICE LIEUTENANT, CLASSIFIED, AND ABOLISHING ONE (1) FULL-TIME POSITION OF COUNTY CORRECTIONAL POLICE CAPTAIN, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF CORRECTIONS

5. RESOLUTION CREATING A FULL-TIME POSITION OF LIBRARIAN 3, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF LIBRARIAN 4, CLASSIFIED, WITHIN THE WARREN COUNTY LIBRARY

K. REPORTS AND COMMENTS

1. COUNTY COUNSEL
2. COUNTY ENGINEER
3. COUNTY PLANNER
4. COUNTY PUBLIC WORKS DIRECTOR
5. COUNTY CFO
6. COUNTY ADMINISTRATOR

- a) REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. COMMISSIONER COMMENTS

1. James Kern III
2. Lori Ciesla
3. Jason Sarnoski

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A Resolution authorizing Executive Session of the Warren County Board of County Commissioners providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A.10:4-12.

P. ADJOURNMENT